CITY OF MEXICO BEACH
REQUEST FOR PROPOSALS

FOR COMPREHENSIVE DISASTER RECOVERY ADMINISTRATIVE SERVICES
AND FINANCIAL AND GRANT MANAGEMENT SUPPORT

The City of Mexico Beach, Florida is requesting proposals from qualified providers of federal disaster recovery administrative services and financial and grant management support as outlined in this request for proposals ("RFP").

All proposals must be in writing and mailed to:

The City of Mexico Beach
Attn: Tammy Brunson, City Clerk
201 Paradise Path
Mexico Beach, FL 32456

All proposals must be received by 3:00 p.m., central time, Friday October 6, 2023. The submittals will be publicly opened at this time. Only submittals received by the stated time and date will be considered. Submittals received after the time set for the opening will be rejected and returned unopened to the submitter. All submittals shall be clearly marked on the outside of the envelope "RFP 2023-23 – DISASTER RECOVERY ADMINISTRATIVE SERVICES." Complete RFP Specifications and instructions on how to submit must be obtained from the City of Mexico Beach website (www.mexicobeachfl.gov) or Bay County public notices website (publicnoticesbaycountyfl.gov)

Questions concerning this request should be directed the City Administrator, Chris Hubbard, at (850) 648-5700 or, if not in service, then (850) 247-7274 or by e-mail to c.hubbard@mexicobeachfl.gov no later than Friday September 19, 2023

The City of Mexico Beach encourages all segments of the business community to participate in its procurement opportunities, including small businesses, minority/women owned businesses, and disadvantaged business enterprises. The City does not discriminate based on race, color, religion, national origin, disability, sex, or age in the administration of contracts.

The City reserves the right to waive informalities in proposals, to reject any or all proposals with or without cause, and to accept the proposal that in its judgment is in the best interest of the City.