

**BID TABULATION**

City of Mexico Beach RFP for

Disaster Management Services

(Project Name)

Bid Opening Date: 6<sup>th</sup> of October 2023 at 3:00 PM (Month) at 2:00 P.M. (Day)

Name of Bidder	Base Bid Amount	Bid Packet Checklist (as applicable)		
		Bid Form	Acknowledgement of Addenda	Bid Bond
Atkins Bechis	lost proposal form	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
JEM.	lost proposal form	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
GSA - Disaster Program Operations	lost proposal form	<input type="checkbox"/>		<input type="checkbox"/>
Wheeler Emergency Mgmt		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Signed By: Jimmy Brunson

**SIGN-IN SHEET**

City of Mexico Beach Bid Opening for Disaster Management  
(RFQ Name)

Bid Opening Date: 6th of October at 3:00 P.M.  
(Day) (Month)

Name	Company	Email	Phone
Dina Bautista	Atkins Realis	dina.bautista@atkinsrealis.com	<del>888-417-658</del> 417-658-6099

# Disaster

## SELECTION CRITERIA

The following weighted criteria will be utilized to select the proposer awarded this contract.

<b>Criterion</b>	<b>Points</b>
Proposer Qualifications on Similar Projects including references	25
Staff Qualifications and Experience including demonstration of knowledge of FEMA/HUD regulations and procedures	25
Project Understanding and Technical Approach	25
Knowledge of / Past Work Experience in nearby communities (no local preference applicable)	10
Cost Proposal	15
<b>TOTAL</b>	<b>100</b>

Representatives of the City staff will review the submittals for completeness in consultation with the City Attorney. Those submittals deemed complete and responsive will be scored according to the criteria above. In the event that more than five proposals are submitted, the City Administrator may choose to form a selection committee to score the proposals according to the criteria above in order to reduce the number of proposals under consideration by the City Council to five. Any short listing of the proposals will occur in a meeting open to the public.

The City Council shall review and score all responsive proposals or, if a selection committee has shortlisted the proposals, then the City Council shall score the short-listed proposals. The City Council may choose to conduct formal presentations/interviews with the proposers or shortlisted proposers prior to scoring the proposals.

The scores of all City Council members shall be added together to establish final scoring. Proposers will be ranked in order of the sum of all scores of all City Council members participating. At least three City Council members must participate in the scoring for the rankings to be complete (due to damage to the City and homes, it is possible that not all Council members will be present to participate). In the event of tie for first place, the City Council shall determine a top ranked proposal by consideration and approval of a motion of the City Council. The proposals shall then be listed in order of preference and the City Administrator shall begin contract negotiations with the top-ranked proposer.

Any meeting to shortlist the proposals or for the City Council to rank the proposals shall be open to the public and the public shall be provided reasonable notice of all such meetings, no less than 48 hours in advance of such scheduled meeting, by posting a public notice on the door to City Hall and on the City's website.

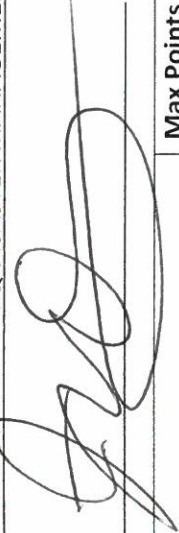
NAME OF PROJECT: CITY OF MEXICO BEACH RFQ DISASTER MANAGEMENT SERVICES

COUNCIL MEMBER NAME: Erica Hernandez

Criterion	Max Points	AtkinsRealis	IEM	Disaster Program and Operations Inc	Wheeler	N/A
1. Proposer Qualifications on Similar Projects including references.	25	25	20	20	20	
2. Staff Qualifications and experience including demonstration of knowledge of FEMA/HUD regulations and procedures	25	25	25	25	25	
3. Project Understanding and Technical Approach	25	25	20	20	20	
4. Knowledge of past work experience in nearby communities (no local preference applicable)	10	10	10	10	10	
5. Cost Proposal	15	15	15	15	15	
<b>TOTAL</b>	<b>100</b>	<b>100</b>	<b>90</b>	<b>90</b>	<b>90</b>	



NAME OF PROJECT: CITY OF MEXICO BEACH RFQ DISASTER MANAGEMENT SERVICES

COUNCIL MEMBER NAME: 

Criterion	Max Points	AtkinsRealis	IEM	Disaster Program and Operations Inc	Wheeler	N/A
1. Proposer Qualifications on Similar Projects including references.	25	25				
2. Staff Qualifications and experience including demonstration of knowledge of FEMA/HUD regulations and procedures	25	25				
3. Project Understanding and Technical Approach	25	25				
4. Knowledge of past work experience in nearby communities (no local preference applicable)	10	10				
5. Cost Proposal	15	15				
<b>TOTAL</b>	<b>100</b>					

  
**100**

NAME OF PROJECT: CITY OF MEXICO BEACH RFP DISASTER MANAGEMENT SERVICES

COUNCIL MEMBER NAME: RICHARD C. WOLFF

Criterion	Max Points	AtkinsRealis	IEM	Disaster Program and Operations Inc	Wheeler	N/A
1. Proposer Qualifications on Similar Projects including references.	25	25	22	20	20	
2. Staff Qualifications and experience including demonstration of knowledge of FEMA/HUD regulations and procedures	25	25	25	23	24	
3. Project Understanding and Technical Approach	25	25	23	23	24	
4. Knowledge of past work experience in nearby communities (no local preference applicable)	10	10	10	10	10	
5. Cost Proposal	15	17	18	14	15	
TOTAL	100	97	93	90	93	

NAME OF PROJECT: CITY OF MEXICO BEACH RFP DISASTER MANAGEMENT SERVICES

COUNCIL MEMBER NAME: Adrian Well

Criterion	Max Points	AtkinsRealis	IEM	Disaster Program and Operations Inc	Wheeler	N/A
1. Proposer Qualifications on Similar Projects including references.	25	25	15	15	25	
2. Staff Qualifications and experience including demonstration of knowledge of FEMA/HUD regulations and procedures	25	25	20	15	25	
3. Project Understanding and Technical Approach	25	25	25	25	25	
4. Knowledge of past work experience in nearby communities (no local preference applicable)	10	10	8	5	8	
5. Cost Proposal	15	12	14	15	13	
<b>TOTAL</b>	<b>100</b>	<b>97</b>	<b>92</b>	<b>75</b>	<b>96</b>	