

City of Mexico Beach
Request for Proposals (2024-03)
Residential Curbside Yard Debris Collection & Disposal
Continuing Services– Addendum No. 1

Date: March 28, 2024

Bid Date Extension and Questions:

The Bid Date for this RFP has been **extended one week** as follow: **All proposals** must be in writing and will be received by Tammy Brunson, City Clerk, by mail, FedEx or hand delivery to Tammy Brunson, City Clerk at 201 Paradise Path, Mexico Beach, Florida 32456 until **2:00 PM (central time), Friday, April 5th, 2024.** Bids will be publicly opened at this time.

Question 1: Is it the responsibility of the contractor to determine if the size of the debris pile and its contents as specified in the RFP meets the requirements of the city?

Response: Yes

Question 2: If the city predetermines qualified size requirements how will the city notify the contractor which debris piles are eligible for pick up?

Response: N/A, as the contractor will make those determinations.

Question 3: Does the city have an ordinance in place that prohibits commercial businesses, lawn care companies, or any for profit business from placing yard debris on the city ride-of-ways for removal under this contract?

Response: Yes, those acts are prohibited.

Question 4: How will the city notify the contractor which piles are residential, and which are commercial and what is eligible for pick up?

Response: The Contractor will make those determinations.

Question 5: Will yard debris located in front of vacant or wooded lots be eligible for pick up or would the city determine eligibility?

Response: Yes, if the debris came from properties, it would be eligible for pick up. If there are any doubts or questions, the contractor should contact the city.

Question 6: How long will this contract be awarded?

Response: A three-year initial term followed by two possible (mutually agreeable) one-year extensions.

Question 7: Will the contractor be allowed to pick up in HOA subdivisions under this contract?

Response: Yes

Question 8: Does Bay County have an ordinance in place that requires yard debris to be taken to the Steelfield Landfill?

Response: No (at least not that I'm aware—we do not currently take yard debris to Steelfield)

Question 9: Can it be taken to a FDEP permitted Yard Waste Recycling Facility in lieu of a landfill?

Response: Yes

Question 10: Most Yard Waste sites do not have scales and charge by the cubic yard, can cubic yard measurement be substituted for tonnage as the unit of measure for the pickup and disposal?

Response: Yes

Question 11: Can the city please provide a bid schedule/ price sheet to submit?

Response: No. We will accept your proposal in whatever format in which you prefer to submit it.

Question 12: The RFP states that any addendums that may be issued will be done by March 18, 2024, no later than 5 pm the same time questions are due. Will the city clarify if need be; that addendums will be issued at a later date?

Response: No addendums were issued and at this time there doesn't appear to be the need to issue any—should anything change, everyone will be notified.

Question 13: How many times has the city bid yard debris pick up in the past?

Response: Once

Question 14: The RFP states that the bidder shall include one (1) original and six (6) copies of their bid. Can the city clarify what they expect to be included in this bid packet other than the required forms associated with this RFP.

Response: Their proposal specifying rates, how the rates will be charged (flat rate, by weight, by volume, etc.), active business license, up to date insurance documentation, the required forms of the RFP.

Question 15: Who would be the contractors day to day point of contact?

Response: The Public Works Director, Tommy Davis.

Question 16: Does the city want a lump sum or unit cost bid?

Response: Preferably unit cost.

Question 17: What type of truck is currently used to perform services?

Response: Claw/boom truck

Question 18: Does the City know how many tons are currently picked up annually?

Response: 3910 cubic yards (we're currently billed based on cubic yards and not tonnage so we don't have any records regarding the weight of the debris)

Question 19: How many additional homes can the contractor expect in 2024 to come online?

Response: Unknown

Question 20: If leaves or grass are not bagged or containerized, is the contractor expected to rake area after service? If not, are "residual" leaves and grass clippings allowed to be left behind.

Response: No; leaves and grass should be bagged—if not, they should not be picked up.

Question 21: If contractor uses a claw/boom truck for service, will there be a requirement to fill holes/indentions created by claw over time?

Response: Depends on how bad the holes/indentations are; shouldn't be an issue very often.

Question 22: What are the hours-of-service restrictions?

Response: Can operate during daylight hours.

Question 23: Regarding Wednesday and Thursday service days, are these two separate days of service or is Thursday used to complete any Wednesday service's not completed.

Response: It can be either/both, depending upon the route(s) determined by the contractor and amount of debris to be picked up.

Question24: The scope of work does not include Hurricane, storm or natural disaster services. Will the contractor be expected to service debris from such events? Will there be compensation for these additional services?

Response: Hurricane/storm debris removal is being covered under a separate RFP/contract.

Question 25: Can the contractor expect to have additional term options, after the first year?

Response: We anticipate issuing the contract for three years with two possible one-year extensions.