



CITY OF MEXICO BEACH
MEXICO BEACH KAYAK LAUNCH
REQUEST FOR PROPOSALS 2024-07

Prepared by:

**Anchor CEI, Inc.
450 Magnolia Ave,
Panama City, FL 32401**

9/13/24

**MEXICO BEACH KAYAK LAUNCH
TABLE OF CONTENTS**

Notice to Receive Sealed Bids	3
Information for Bidders	4
Scope of Work	7
Insurance Requirements	8
Addendum Acknowledgement	11
Anti-Collusion Clause	12
Conflict of Interest	13
Drug Free Workplace	14
E-Verify	15
Public Entity Crime Form (PUR7068)	17
Certification Regarding Lobbying	20
Debarment & Suspension SBA Form 1623	21
Agreement	23
City's Tax Exempt Certificate	Appendix A
Bid Form	Appendix B
Drawings	Appendix C
Specifications	Appendix D

**CITY OF MEXICO
BEACH
ADVERTISEMENT
REQUEST FOR PROPOSALS 2024-07
MEXICO BEACH KAYAK LAUNCH**

Notice is hereby given that the City of Mexico Beach, Florida is requesting sealed bids from qualified bidders for Mexico Beach Kayak Launch. The bidder shall provide all costs associated with the manufacturing and delivery of this equipment.

All proposals must be in writing and will be received by Tammy Brunson, City Clerk, by mail, FedEx or hand delivery to Tammy Brunson, City Clerk at 201 Paradise Path, Mexico Beach, Florida 32410 until **2:00 PM (central time), October 16, 2024**. Bids will be publicly opened at this time. Only submittals received by the stated time and date will be considered. Submittals received after the time set for the opening will be rejected and returned unopened to the submitter. All submittals shall be submitted in a sealed envelope and clearly labeled, "RFP 2024-07 Mexico Beach Kayak Launch." Please provide one (1) original, two (2) copies of the bid. Full specifications may be obtained at mexicobeachfl.gov/bids and publicnoticesbaycountyfl.gov. Any Addendums issued during the advertisement period shall be posted to the above website no later than 5:00 PM (central time) October 7th, 2024. Quotes shall be firm for ninety (90) days. The award by the City Council is expected to occur October 22nd, 2024 at 6:00 PM (central time).

Questions concerning this request should be submitted in writing to, Emily Thomasee, ethomasee@anchorcei.com and January Bertaccini, j.bertaccini@mexicobeachfl.gov no later than **5:00 PM (central time) October 6th, 2024**.

The City of Mexico Beach encourages all segments of the business community to participate in its procurement opportunities, including small businesses, minority/womenowned businesses, and disadvantaged business enterprises. The City does not discriminate on the basis of race, color, religion, national origin, disability, sex, or age in the administration of contracts.

The City reserves the right to waive informalities in bids and to reject all bids. The City will award the Contract to the lowest responsive and responsible bidder; provided, however, the City reserves the right to award the Contract to a bidder who is not the lowest bidder if the City determines that another bid offers the City a better value based upon the reliability, quality of service, or product of such other Bidder.

1. Bid Documents

The Bid Documents are available at mexicobeachfl.gov/bids and publicnoticesbaycountyfl.gov and on file at Mexico Beach City Hall, 201 Paradise Path, Mexico Beach, Florida 32410. They may be examined at the above address or digital copies may be downloaded for no fee. The federal contract requirements provided by Exhibit A to the contract attached to this Request for Proposal apply fully to this procurement and the resulting work.

3. Bid Form

To receive consideration, all bids shall be made on the forms provided, properly executed and with all items filled out. Do not change the wording of the Bid Form and do not add words to the wording of the Bid Form. No conditions, limitations or provisions shall be attached or added to the Bid Form by the bidder. Alterations by erasure or interlineations must be explained or noted in the bid over the signature of the bidder. Any bid modification must be in writing.

4. Delivery

Each bid shall be addressed to the Tammy Brunson, City Clerk at 201 Paradise Path, Mexico Beach, Florida 32410, and must be received on or before the day and/or hour set for the opening of bids. Bids shall be submitted in duplicate, (1) one marked "Original" and (2) the other, "Copy". Each bid shall be enclosed in a sealed envelope bearing the title of the work, the name of the bidder and the date for opening. It is the sole responsibility of the bidder to ensure that the bid is received on time. The City will check the bids and notify the selected bidder at the earliest opportunity, not to exceed 60 days from the date of bid opening.

5. Complete Bid Amounts; Examinations of Specifications, Work Sites

Bids shall be on the basis of unit price and shall be compensation in full for the complete work. The unit prices shall include all charges for completing the work and include layout, insurance, taxes, field office and supervision, overhead and profit, bonds and miscellaneous items needed to complete the bid. No allowance will be made to any bidder because of a claimed lack of examination or knowledge. The submission of a bid shall be construed as conclusive evidence that the bidder has made such examination. Bidders shall direct any questions via e-mail to Emily Thomasee, ethomasee@anchorcei.com and January Bertaccini, j.bertaccini@mexicobeachfl.gov by the date as described in the Advertisement.

6. Withdrawal of Bids

Any bidder may withdraw his bid, either personally or by written request, at any time prior to the scheduled time for opening bids. No bidder may withdraw his bid for a period of 60 days after the date for opening and all bids shall be subject to acceptance by the City during this period.

7. Basis of Award

The City shall award the Contract to the lowest responsive and responsible bidder; provided, however, the City reserves the right to award the Contract to a Bidder who is not the lowest responsive and responsible bidder if the City determines in its reasonable discretion that another Bid offers the City a better value based upon the reliability, quality of service, or product of such other Bidder. The City reserves the right to:

- a. reject any or all bids received;
- b. select and award any portion of any or all bid items;
- c. limit quantities under bid items; and
- d. waive minor informalities and irregularities in the bids and bidding.

8. Execution of Agreement

The successful bidder shall, within 10 days after receipt of the Notice of Award shall sign and deliver to the City the required contract included as part of this Request for Proposals. The applicable terms of such contract apply to this Request for Proposals as if set forth fully herein. The bidder shall also deliver any required bonds and policies of insurance or insurance certificate as required. All bonds and insurance documents shall be approved by the City before the successful bidder may proceed with the work.

9. Point of Contact

Emily Thomasee, ethomasee@anchorcei.com and January Bertaccini, j.bertaccini@mexicobeachfl.gov, will be the only point of contact for this bid. **Under no circumstances may a bidder contact any City Council member or other City employee concerning this bid until after award.** Any such contact may result in bid disqualification. The last day for questions will be the date described in the Advertisement for RFB.

10. Representations

This Request for Bids contains the provisions required for the project. Information obtained from an office, Director, or employee of the City for any other person shall not affect the risks or obligations assumed by the bidder or relieve the bidder from fulfilling any of the conditions of the contract.

13. Bid Protest

A notice of protest must be submitted within three business days after posting of the recommendation of award on the City of Mexico Beach website or during a public meeting of the City Council. The protest must be in writing, via e-mail, letter, or fax and must identify the protester and the solicitation and shall include a factual summary of the basis of the protest. The notice of protest is considered filed when it is received by the City of Mexico Beach.

Each proposal **shall** include, but need not be limited to, the following information.

One original and one copy of:

1. Addendum Acknowledgement
2. Anti-Collusion Clause
3. Conflict of Interest
4. Drug Free Workplace
5. E-Verify
6. Public Entity Crime Form (PUR7068)
7. Appendix A, 44 C.F.R. Part 18 – Certification Regarding Lobbying
8. Sales Tax Purchasing Agreement
9. Certification Regarding Debarment, Suspension, and Other Responsibility Matters Primary Covered Transactions
10. Bid Form

CITY F MEXICO BEACH KAYAK LAUNCH

SCOPE OF WORK

The City of Mexico Beach intends to construct a pre-fabricated ADA Accessibility Kayak Launch in the Canal near Canal Parkway. The launch will include an ADA compliant gangway, which will attach to the existing concrete sidewalk, and a floating dock to include an ADA compliant kayak launch with transfer steps and other necessary accessories as shown in the attached engineered drawings. This RFP will be for the procurement and delivery of the materials needed for the gangway and launch; City employees will be constructing the launch. Specifications and details provided are from AccuDock ADA Floating Dock System; bidder to use AccuDock or equal product.

Successful bidder is to provide drawings signed and sealed by a Florida licensed structural engineer that meets all applicable local, state, and federal codes.

Please note that the City of Beach is a tax-exempt entity. The selected Bidder will be expected to adhere to the City's tax-exempt status regarding purchases for materials above the threshold established in Appendix 8, Sales Tax Purchasing Agreement.

INSURANCE REQUIREMENTS

1. LOSS CONTROL/SAFETY

a. Precaution shall be exercised at all times by the Bidder for the protection of all persons, including employees, and property. The Bidder shall be expected to comply with all laws, regulations or ordinances related to safety and health, shall make special effort to detect hazardous conditions and shall take prompt action where loss control/safety measures should reasonably be expected.

b. The City may order work to be stopped if conditions exist that present immediate danger to persons or property. The Bidder acknowledges that such stoppage will not shift responsibility for any damages from the Bidder to the City.

c. The Bidder acknowledges that unauthorized possession, use or threat of use of weapons or firearms is not permitted on City property, including Bidder's vehicles.

2. INSURANCE - BASIC COVERAGES REQUIRED

The Bidder shall procure and maintain the following described insurance on policies and with insurers acceptable to City. Current Insurance Service Office (ISO) policies, forms, and endorsements or equivalents, or broader, shall be used where applicable.

These insurance requirements shall not limit the liability of the Bidder. The insurance coverages and limits required of Bidder under this Agreement are designed to meet the minimum requirements of City and the City does not represent these types or amounts of insurance to be sufficient or adequate to protect the Bidder's interests or liabilities. Bidder alone shall be responsible to the sufficiency of its own insurance program.

The Bidder shall be solely responsible for all of its property, including but not limited to any materials, labor, temporary facilities, equipment and vehicles, and for obtaining adequate and appropriate insurance covering any damage or loss to such property. The Bidder expressly waives any claim against City arising out of or relating to any damage or loss of such property, even if such damage or loss is due to the fault or neglect of the City or anyone for whom the City is responsible.

The Bidder's deductibles/self-insured retention's shall be disclosed to City and are subject to City's approval. They may be reduced or eliminated at the option of City. The Bidder is responsible for the amount of any deductible or self-insured retention. Any deductible or retention applicable to any claim or loss shall be the responsibility of Bidder and shall not be greater than \$25,000, unless otherwise agreed to, in writing, by City.

Insurance required of the Bidder or any other insurance of the Bidder shall be considered primary, and insurance of City shall be considered excess.

WORKERS' COMPENSATION AND EMPLOYERS' LIABILITY INSURANCE COVERAGE

The Bidder shall purchase and maintain workers' compensation and employers' liability insurance for all employees engaged in the Work, in accordance with the laws of the State of Florida, and, if applicable to the Work, shall purchase and maintain Federal Longshoremen's and Harbor Workers' Compensation Act Coverage. Limits of coverage shall not be less than:

\$500,000	Limit Each Accident
\$500,000	Limit Disease Aggregate
\$500,000	Limit Disease Each Employee

The Bidder shall also purchase any other coverage required by law for the benefit of employees.

The Bidder shall provide to City an Affidavit stating that it meets all the requirements of Florida Statute 440.02 (15) (d).

COMMERCIAL GENERAL LIABILITY COVERAGE

Bidder shall purchase and maintain Commercial General Liability Insurance on a full occurrence form. Coverage shall include, but not be limited to, Professional Liability, Premises and Operations, Personal Injury, Contractual Liability for this Agreement, Independent Bidders, Broad Form Property Damage, Products and Completed Operation Liability Coverages. Limits of coverage shall not be less than:

Bodily Injury, Property Damage & Personal Injury Liability	\$500,000	Combined Single Limit Each Occurrence, and Aggregate Limit
	\$500,000	

The Bidder shall add City as an additional insured through the use of Insurance Service Office Endorsements No. CG 20.10.10.01 and No. CG 20.37.10.01 wording or equivalent, or broader, an executed copy of which shall be attached to or incorporated by reference on the Certificate of Insurance to be provided by Bidder pursuant to the requirements of the Contract Documents.

BUSINESS AUTOMOBILE LIABILITY COVERAGE

The Bidder shall purchase and maintain Business Automobile Liability Insurance as to ownership, maintenance, use, loading and unloading of all of Bidder's owned, non-owned, leased, rented or hired vehicles with limits not less than:

Bodily Injury & Property Damage	\$500,000 Combined Single Limit Each Accident
---------------------------------	---

ADDENDUM ACKNOWLEDGEMENT

I acknowledge receipt of the following addenda:

ADDENDUM NO. _____

DATED _____

ADDENDUM NO. _____

DATED _____

ADDENDUM NO. _____

DATED _____

ADDENDUM NO. _____

DATED _____

Name of Firm: _____

Authorized Signature: _____

Printed Name: _____

Title: _____

Date: _____

It is the responsibility of the firm to ensure that they have received addendums if issued. Review the City's website or call 850-704-9191 or email ethomasee@anchorcei.com or J.Bertaccini@mexicobeachfl.gov prior to submitting your bid to ensure that you have received addendums.

ANTI-COLLUSION CLAUSE

Firm certifies that their response is made without prior understanding, agreement or connection with any Corporation, Firm or person submitting a response for the same services and is in all respects fair and without collusion or fraud.

Name of Firm: _____

Authorized Signature: _____

Printed Name: _____

Title: _____

Date: _____

CONFLICT OF INTEREST DISCLOSURE FORM

For purposes of determining any possible conflict of interest, all firms, must disclose if any City of Mexico Beach, employee(s), elected officials(s), of if any of its agencies is also an owner, corporate officer, agency, employee, etc., of their firm.

Indicate either "yes" (a City employee, elected official, or agency is also associated with your firm), or "no". If yes, give person(s) name(s) and position(s) with your firm.

YES _____

NO _____

NAME(S)

POSITION(S)

Name of Firm:

Authorized Signature:

Printed Name:

Title:

Date:

DRUG FREE WORKPLACE
Section 287.087 Florida Statutes

Preference shall be given to businesses with drug-free workplace programs. Whenever two or more Bids, which are equal with respect to price, quality, and service, are received by the State or by any political subdivision for the procurement of commodities or contractual services, a Bid received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process.

Established procedures for processing tie bids will be followed if none of the tied vendors have a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under Bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under Bid, the employees will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by an employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Name of Firm: _____

Authorized Signature: _____

Printed Name: _____

Title: _____

Date: _____

E-VERIFY

Vendor/Consultant acknowledges and agrees to the following: Vendor/Consultant shall utilize the U.S. Department of Homeland Security's E-Verify system, in accordance with the terms governing use of the system, to confirm the employment eligibility of:

1. All persons employed by the Vendor/Consultant during the term of the Contract to perform employment duties within Florida; and
2. All persons, including subBidders, assigned by the Vendor/Consultant to perform work pursuant to the contract with the Department.

Name of Firm: _____

Authorized Signature: _____

Printed Name: _____

Title: _____

Date: _____

**SWORN STATEMENT UNDER SECTION 287.133(3)(a),
FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES**

This Form Must Be Signed And Sworn To In The Presence Of A Notary Public Or Other Official Authorized To Administer Oaths And Submitted With The Bid

1. This sworn statement is submitted to _____
by _____
For _____

Whose business address is _____

and (if applicable) its Federal Employer Identification Number (FEIN) is _____
(if the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement): _____

2. I understand that a "public entity crime" as defined in Section 287.133 (1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency of political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or such an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

I understand that "convicted" or "conviction" as defined in Paragraph 287.133 (1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.

3. I understand that "affiliate" as defined in Paragraph 287.133 (1)(a) , Florida Statutes, means:
- (a.) A predecessor or successor of a person or a corporation convicted of a public entity crime, or
 - (b.) An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes officers, directors, executives, partners, shareholders, employees, members and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling agreement of

equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

4. I understand that a "person" as defined in Paragraph 287.133 (1)(e), Florida Statute, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter in to a binding contract and which bids or applied to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "persons" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.
5. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. [indicate which statement applies.]

_____ Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

_____ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

_____ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Office of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vender list. [Attach a copy of the final order].

6. I understand by my execution of this document, I acknowledge that the entity submitting this sworn statement has informed by the City of Mexico Beach, of the terms of Section 287.133(2)(a) of the Florida Statutes which read as follows:

"A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a Bidder, supplier, subBidder, or consultant under a contract with any public entity in excess of the threshold amount provided in s. 287.017 for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list."

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1(ONE) ABOVE IS FOR THE PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

By: _____

Print name: _____

Its: _____

Sworn to and subscribed before me this ____ day of _____, 20__.

Personally known _____ OR Produced identification _____

Notary Public- State of _____

My commission expires _____

[printed, typed or stamped
Commissioned Name of Notary Public]

**APPENDIX A, 44 C.F.R. PART 18 – CERTIFICATION REGARDING LOBBYING
(for bids of \$100,00 or more)**

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned Bidder certifies, to the best of his or her knowledge, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form- LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31, U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The Bidder, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Bidder understands and agrees that the provisions of 31 U.S.C. § 3801 *et seq.*, apply to this certification and disclosure, if any.

BIDDER NAME: _____

Signature of Bidder's Authorized Official

Name and Title of Bidder's Authorized Official

Date _____



Certification Regarding
Debarment, Suspension, and Other
Responsibility Matters Primary Covered
Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 13 CFR Part 145. The regulations were published as Part VII of the May 26, 1988 *Federal Register* (pages 19160-19211). Copies of the regulations are available from local offices of the U.S. Small Business Administration.

**(BEFORE COMPLETING CERTIFICATION, READ
INSTRUCTIONS ON REVERSE)**

- (1) The prospective primary participant certifies to the best of its knowledge and belief that it and its principals:
 - (a) Are not presently debarred, suspended, proposed for disbarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
 - (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - (d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default.

- (2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective primary participant shall attach an explanation to this proposal.

Business Name: _____

Date: _____

By: _____

Name and Title of Authorized Representative

Signature of Authorized Representative

INSTRUCTIONS FOR CERTIFICATION

1. By signing and submitting this proposal, the prospective primary participant is providing the certification set out below.
2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.
4. The prospective primary participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
5. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. You may contact the department or agency to which this proposal is submitted for assistance in obtaining a copy of those regulations (13 CFR Part 145).
6. The prospective primary participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.
7. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion--Lower Tier Covered Transactions," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the ineligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.
9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

AGREEMENT

THIS AGREEMENT is made and entered into this ____ day of _____, 2022, by and between the **CITY OF MEXICO BEACH, FLORIDA**, a municipal corporation (City) and _____ (Bidder).

PREMISES

1. SCOPE OF SERVICES

Bidder will deliver and provide all goods and services identified in the Scope of Work published as part of the Request for Proposals. The Request for Proposals is incorporated herein as a part of this Agreement.

If the Bidder believes that any particular goods and services is not within the scope of the contract, is a material change, or will otherwise require more compensation to the Contractor, the Contractor must immediately notify the City's Representative in writing of this belief. If the City's Representative believes that the particular work/service is within the scope of the contract as written, the Contractor will be ordered to and shall continue with the work/service as changed and at the cost stated for the work/service within the scope. The Contractor must assert its right to an adjustment under this clause within thirty (30) days from the date of receipt of the written order.

2. COMPENSATION

As compensation for the goods and services contemplated herein and performance rendered by Bidder of its duties and obligations hereunder, City shall pay Bidder according to the Bid Form and Request for Proposals.

- a. Extra and/or Additional Work Changes. Should City at any time during the progress of said work request any alterations, deviations, additions or omissions from said specifications or other contract documents, it shall be at liberty to do so by written authorization to Bidder, and the same shall in no way affect or make void the Agreement. The value of such will be added to or deducted from the contract bid price, as the case may be, by a fair and reasonable valuation.

3. PAYMENT

The "closure date" for goods and services to be invoiced for payment shall be the [30th] of each calendar month, except February where it shall be the 28th. The

Bidder shall submit an itemized invoice to the City for the goods and services provided as of the closure date. The invoice(s) shall be delivered to the end user departments no later than three days after the closure date of each calendar month.

4. TERM

Unless terminated sooner pursuant to the provision of the Termination clauses contained in paragraph 5, and subject to the availability of funds appropriated for this purpose, this Agreement shall take effect on the day and year first above written for an initial term of one year.

5. TERMINATION OF CONTRACT

As provided by Exhibit A, Federal Contract Requirements.

6. COMPLIANCE WITH LAWS.

The Bidder shall be responsible to know and to apply all applicable federal and state laws, all local laws, ordinances, rules, regulations, and all orders and decrees of bodies or tribunals having jurisdiction or authority which in any manner affect the work, or which in any way affect the conduct of the work. Bidder shall always observe and comply with all such laws, ordinances, rules, regulations, orders, and decrees. The Bidder shall protect and indemnify City of Mexico Beach and all its officers, agents, servants, or employees against any claim or liability arising from or based on the violation of any such law, ordinance, rule, regulation, order, or decree caused or committed by Bidder, its representatives, sub-Bidders, sub-consultants, professional associates, agents, servants, or employees. Additionally, Bidder shall obtain and maintain at its own expense all licenses and permits to conduct business pursuant to this contract from the federal government, State of Florida, Bay County, or municipalities when legally required, and maintain same in full force and effect during the term of the contract.

7. WARRANTY

The Bidder agrees to a one-year manufacturer's warranty after delivery of the goods and services, Bidder will immediately repair or replace defective equipment, materials, supplies found by the City upon delivery of materials to the site.

8. INSURANCE AND INDEMNIFICATION

- a. Bidder shall at its expense maintain in force during the Term the insurance policies required by the Request for Bids. All such insurance shall name the City, its officers, employees and agents as additional insured.

- b. All coverage maintained by Bidder pursuant to Subparagraph (a) shall be provided by companies registered and licensed to sell insurance in the state of Florida and which may legally provide the coverage set forth herein, and shall be provided by companies reasonably satisfactory to the City and in form and substance reasonably satisfactory to the City, and shall provide that coverage will not be subject to cancellation, termination, revocation or material change except after thirty (30) days' prior written notice to the City.
- c. Within thirty days of the date of this agreement, and in no event less than seventy two hours (72) hours prior to the Term, and thereafter upon the written request of the City, Bidder shall furnish to the City such certificates of coverage and certified copies of policies pursuant to subparagraph (a). In order to satisfy this provision, the documentation required by this part must be sent to t.brunson@mexicobeachgov.com or the following address: City of Mexico Beach, Attn: City Clerk, P.O. Box 13425 201 Paradise Path Mexico Beach, Florida 32410.
- d. Bidder shall indemnify and hold harmless and defend the City and its officers, employees, agents and representatives from and against any and all damages, lawsuits, liabilities, claims, costs and expenses including reasonable attorney's fees ("Damages") arising in whole or in part from: (i) the occupation, use or maintenance of the sites by Bidder or anyone claiming by, through or under Bidder; or (ii) the breach of any of Bidder's representations, warranties, covenants or agreements hereunder, including any Damages arising from the combined fault of Bidder and City, but excluding any Damages arising solely from the negligence or willful misconduct of the City. The covenants contained in this paragraph shall survive the termination of this Agreement.
- e. If any third-party claim is made against the City that, if sustained, would give rise to indemnification liability of the Bidder under this Agreement, the City shall promptly cause notice of the claim to be delivered to the Bidder and shall afford the Bidder and its counsel, at the Bidder's sole expense, the opportunity to join in defending or compromising the claim. The covenants contained in this paragraph shall survive the termination of this Agreement.

9. ATTORNEY'S FEES

In the event of any litigation hereunder, each party shall be responsible for its own attorney's fees and court costs at all trial and appellate levels and at any mediation or arbitration.

10. TIME

The original scope of work under this contract must be delivered by Bidder within 50 calendar days of the date of the signed Contract. Time is of the essence in this Agreement.

11. FORCE MAJEURE

The Bidder's failure or inability to perform the stated scope of services at any time as a result of circumstances beyond its control, such as, but not limited to, war, terrorism, strikes, fires, floods, hurricanes, acts of God, power failures, or damage or destruction of any facility related thereto, shall not be deemed a breach of this Agreement.

12. REMEDIES

In the event of failure of the Bidder to deliver services in accordance with the contract terms and conditions, the City, after due written notice, may procure the services from other sources and hold the Bidder responsible for any resulting additional purchase and administrative costs. This remedy shall be in addition to any other remedies that the City may have. All rights and remedies conferred upon the parties in this Agreement shall be cumulative and in addition to those available under the laws of the State of Florida.

13. ASSIGNMENT

This Agreement is not assignable.

14. SEVERABILITY

In the event any provision of this Agreement shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof.

15. MODIFICATIONS

No modification, amendment, or alteration in the terms or conditions contained herein shall be effective unless contained in a written document prepared with the same or similar formality as this Agreement and executed by the City and Bidder.

16. WAIVER

Failure by the City to enforce any provision of this Agreement shall not be deemed a waiver of the provision or modification of this Agreement. A waiver by the City of any breach of a provision of this Agreement shall not be deemed a waiver of any subsequent breach and shall not be construed to be a modification of the terms of this Agreement.

17. NOTICES

Any notice required by this Agreement shall be directed to the parties as follows:

a. As to City:

Mell Smigielski, Interim City Administrator
mell@mexicobeachgov.com
201 Paradise Path
Mexico Beach, Florida 32410
(850) 648-5700

b. As to Bidder: _____

Contract Representative: _____

Title/Position: _____

Email address: _____

Mailing address: _____

Phone: _____ Cell: _____

18. ENTIRE AGREEMENT

The Request for Bids, this Agreement, Exhibit A Federal Contract Requirements, and any exhibits or appendixes attached hereto and incorporated herein, constitutes the entire agreement between parties pertaining to the subject matter hereof, and supersedes all prior and contemporaneous agreements, understandings, negotiations and discussions of the parties, whether oral or written, and there are no representations, warranties, covenants or other agreements among them.

IN WITNESS WHEREOF, the Bidder has executed this Agreement as of the day and year first above written.

BIDDER NAME

By: _____

Print Name: _____

Title: _____

ATTEST:

Tammy Brunson, City Clerk

THE CITY OF MEXICO

BEACH, FLORIDA,

a municipal corporation

By: _____

Richard Wolff, Mayor

Appendix A
City's Tax Exempt Certificate



Consumer's Certificate of Exemption

DR-14
R. 01/18

Issued Pursuant to Chapter 212, Florida Statutes

85-8012557543C-9	05/31/2022	05/31/2027	MUNICIPAL GOVERNMENT
Certificate Number	Effective Date	Expiration Date	Exemption Category

This certifies that

CITY OF MEXICO BEACH
1202 HIGHWAY 98
MEXICO BEACH FL 32456-7047

is exempt from the payment of Florida sales and use tax on real property rented, transient rental property rented, tangible personal property purchased or rented, or services purchased.



Important Information for Exempt Organizations

DR-14
R. 01/18

1. You must provide all vendors and suppliers with an exemption certificate before making tax-exempt purchases. See Rule 12A-1.038, Florida Administrative Code (F.A.C.).
2. Your *Consumer's Certificate of Exemption* is to be used solely by your organization for your organization's customary nonprofit activities.
3. Purchases made by an individual on behalf of the organization are taxable, even if the individual will be reimbursed by the organization.
4. This exemption applies only to purchases your organization makes. The sale or lease to others of tangible personal property, sleeping accommodations, or other real property is taxable. Your organization must register, and collect and remit sales and use tax on such taxable transactions. Note: Churches are exempt from this requirement except when they are the lessor of real property (Rule 12A-1.070, F.A.C.).
5. It is a criminal offense to fraudulently present this certificate to evade the payment of sales tax. Under no circumstances should this certificate be used for the personal benefit of any individual. Violators will be liable for payment of the sales tax plus a penalty of 200% of the tax, and may be subject to conviction of a third-degree felony. Any violation will require the revocation of this certificate.
6. If you have questions about your exemption certificate, please call Taxpayer Services at 850-488-6800. The mailing address is PO Box 6480, Tallahassee, FL 32314-6480.

**Appendix B
Bid Form**

BID FORM
RFO NO: 2024-07

This proposal of _____, hereinafter called "BIDDER," organized and existing under the laws of the State of _____ doing business as _____ (Insert "a corporation", "a partnership" or "an individual" as applicable), is hereby submitted to the City of Mexico Beach, hereinafter called "OWNER."

In compliance with the Request for Proposals, BIDDER hereby proposes to perform all work, as detailed in this bid.

By submission of this BID, each Bidder certifies, and in the case of a joint BID each party thereto certifies as to its own organization, that this BID has been arrived at independently, without consultation, communication, or agreement as to any matter relating to this BID with any other BIDDER or with any other competitor.

Contractor agrees to perform the entire work as indicated on the drawings and in compliance with the Contract Documents and Specifications, complete in every detail.

MATERIALS \$ _____ *Bidder to provide on a separate sheet with bid form an itemized list of materials included in bid.

DELIVERY \$ _____ (to be delivered to 122 Canal Pkwy, Mexico Beach, FL 32456)

TOTAL \$ _____

Submitted By: _____
Name of Firm/Contractor Submitting This Bid

Bid Prepared By: _____
Name of Individual Who Prepared This Bid

Contact Email: _____

Address: _____

Phone: _____

Signature of Authorized Representative of Firm/Contractor Date

SEAL: (If bid is by Corporation)

Appendix C Drawings

CONSTRUCTION PLANS

122 CANAL PARKWAY KAYAK LAUNCH

PREPARED FOR
THE CITY OF MEXICO BEACH
BAY COUNTY, FLORIDA



CITY COMMISSIONERS

- RICHARD WOLFF - MAYOR, GROUP 1
- JERRY SMITH - COMMISSIONER, GROUP 2
- LINDA HAMILTON - COMMISSIONER, GROUP 3
- JASON ADAMS - COMMISSIONER, GROUP 4
- TIM UNDERMAN - COMMISSIONER, GROUP 5



CERTIFICATE OF AUTHORIZATION No.: 31422

ELIZABETH S. MOORE, P.E. No.: 57607

THE ABOVE NAMED PROFESSIONAL ENGINEER
SHALL BE RESPONSIBLE FOR THE FOLLOWING
SHEETS INDICATED BY (*) IN ACCORDANCE
WITH RULE 61G15-23.005, F.A.C.

INDEX OF SHEETS

- CE0.0* COVER SHEET (THIS SHEET)
- CE0.1 BOUNDARY SURVEY
- CE0.2* GENERAL NOTES
- CE0.3* STORMWATER POLLUTION PREVENTION PLAN
- CE0.4* STORMWATER POLLUTION PREVENTION PLAN
- CE1.0* DEMOLITION, CLEARING & GRUBBING SITE PLAN
- CE1.1* SITE IMPROVEMENTS PLAN
- CE1.2* SITE IMPROVEMENT DOCK DETAILS
- CE1.3* SITE GRADING & DRAINAGE PLAN
- CE2.0* CONSTRUCTION DETAILS
- CE2.1 DOCK DETAILS
- CE2.2 DOCK DETAILS
- CE2.3 DOCK DETAILS
- CE2.4 PILING SLIDE ASSEMBLY DETAILS
- CE2.5 GANGWAY DETAILS

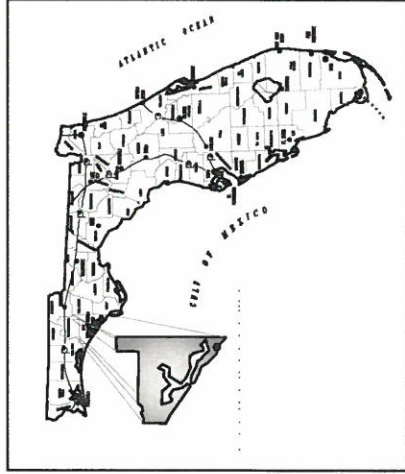
THIS ITEM HAS BEEN DIGITALLY SIGNED AND SEALED BY:

Elizabeth S. Moore,
Florida PE 57607 This
document has been
eSIGNED

PRINTED COPIES OF THIS DOCUMENT ARE NOT CONSIDERED
SIGNED AND SEALED AND THE SIGNATURE MUST BE VERIFIED ON
ANY ELECTRONIC DOCUMENTS



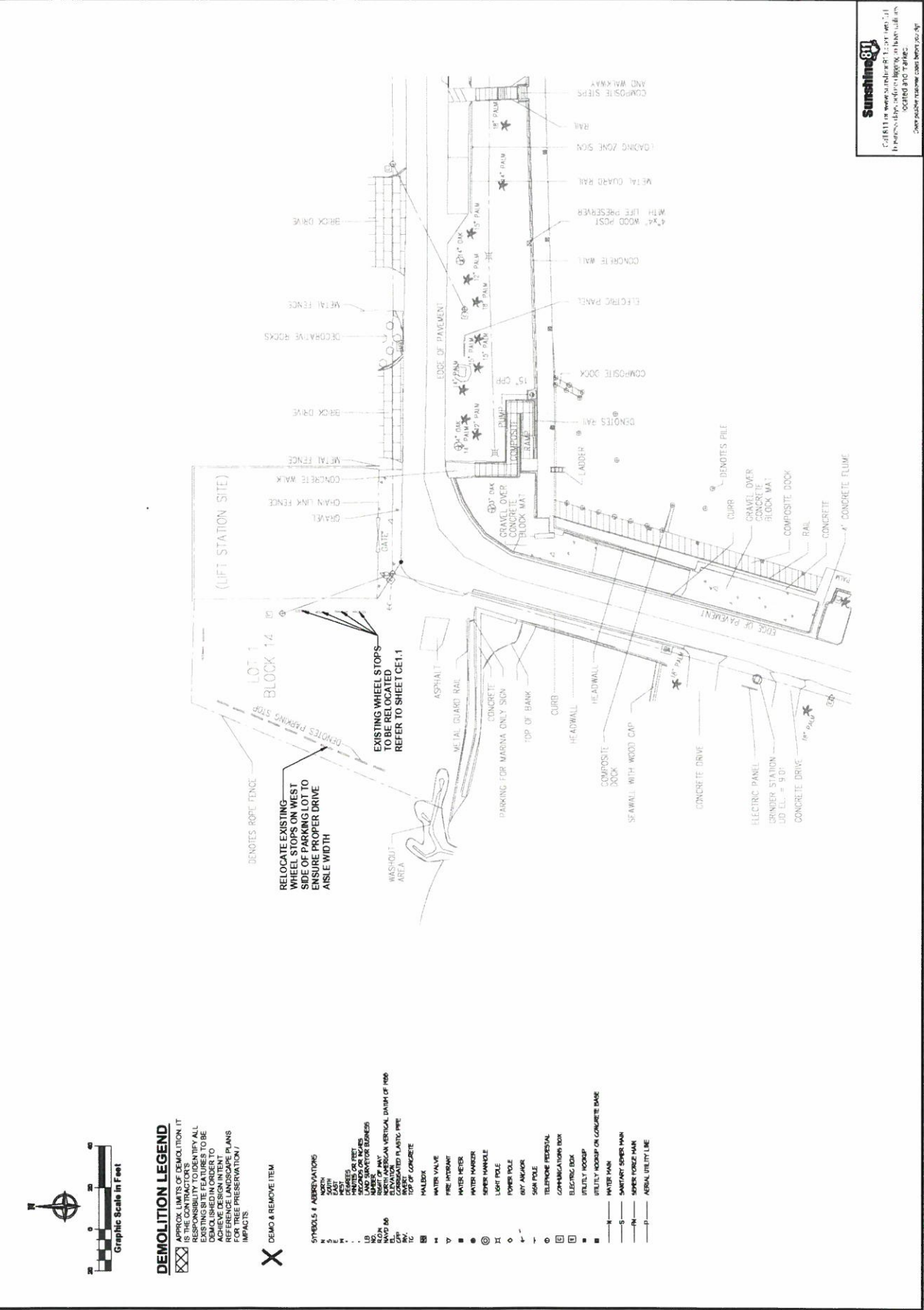
LOCATION
MAP



VICINITY
MAP

DATE: September 4, 2024

DESIGNED BY	DATE
CHECKED BY	DATE
DRAWN BY	DATE
JOB NO.	
DATE	

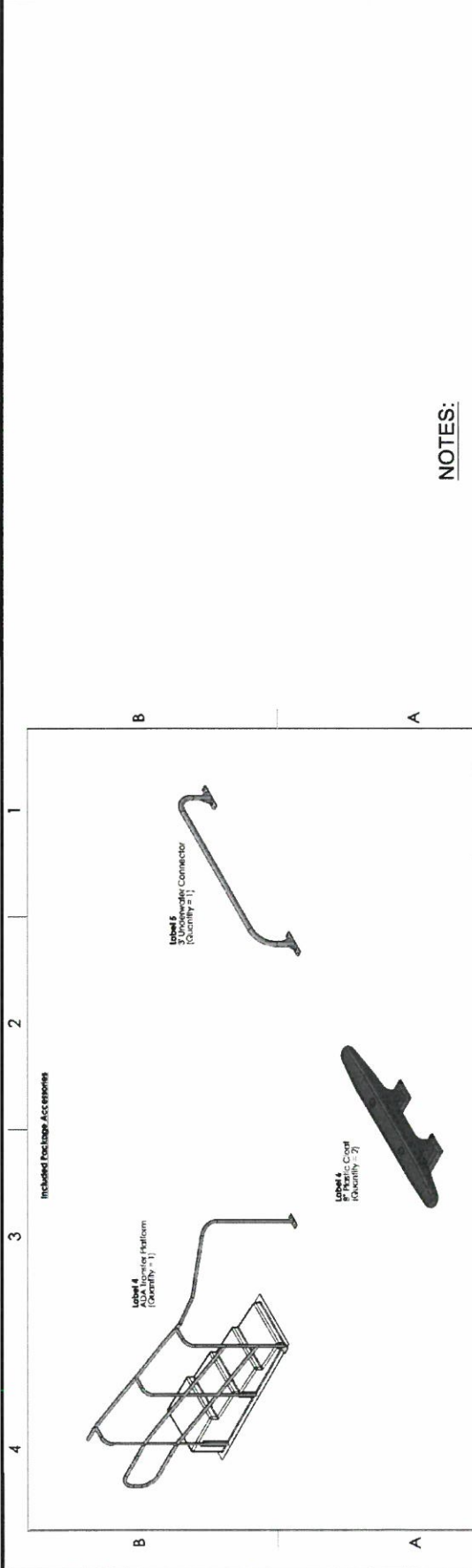


DEMOLITION LEGEND
 APPROX. LIMITS OF DEMOLITION IT IS THE CONTRACTOR'S RESPONSIBILITY TO IDENTIFY ALL MATERIALS TO BE DEMOLISHED IN ORDER TO ACHIEVE DESIGN INTENT. THE CONTRACTOR SHALL BE RESPONSIBLE FOR TREE PRESERVATION/IMPACTS.

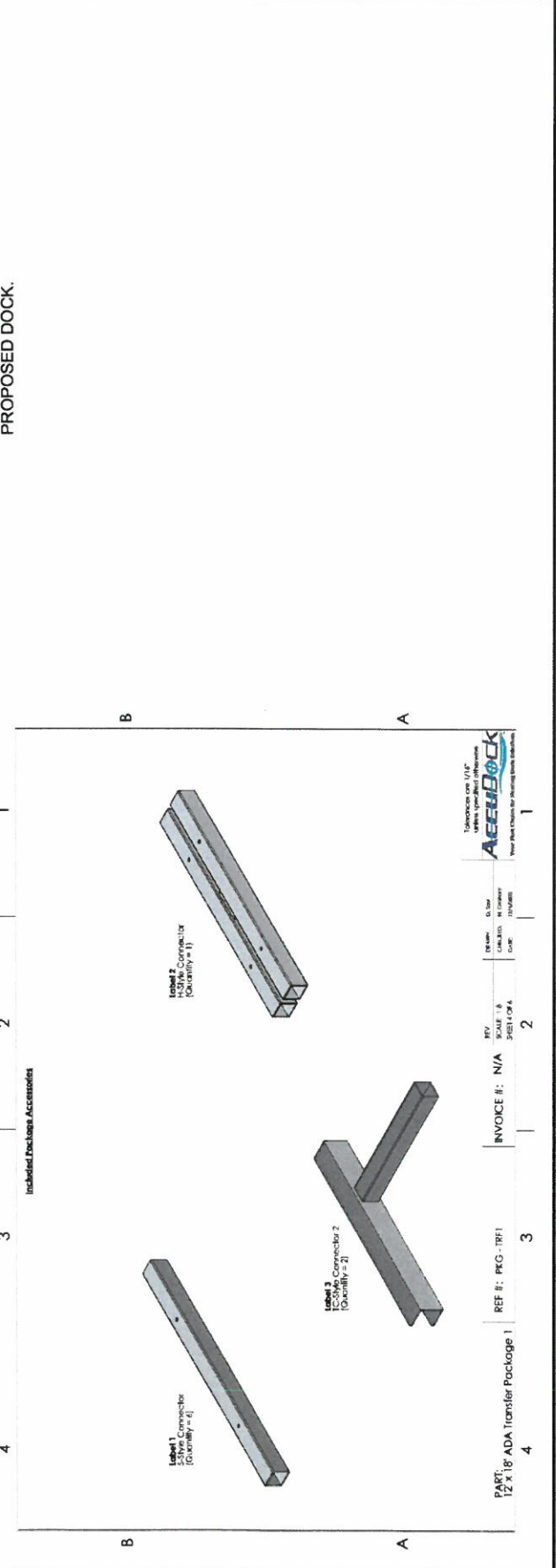
X DEMO & REMOVE ITEM

- SYMBOLS & ABBREVIATIONS**
- 1 - 1" DIA. PIPE
 - 2 - 2" DIA. PIPE
 - 3 - 3" DIA. PIPE
 - 4 - 4" DIA. PIPE
 - 5 - 5" DIA. PIPE
 - 6 - 6" DIA. PIPE
 - 7 - 7" DIA. PIPE
 - 8 - 8" DIA. PIPE
 - 9 - 9" DIA. PIPE
 - 10 - 10" DIA. PIPE
 - 11 - 11" DIA. PIPE
 - 12 - 12" DIA. PIPE
 - 13 - 13" DIA. PIPE
 - 14 - 14" DIA. PIPE
 - 15 - 15" DIA. PIPE
 - 16 - 16" DIA. PIPE
 - 17 - 17" DIA. PIPE
 - 18 - 18" DIA. PIPE
 - 19 - 19" DIA. PIPE
 - 20 - 20" DIA. PIPE
 - 21 - 21" DIA. PIPE
 - 22 - 22" DIA. PIPE
 - 23 - 23" DIA. PIPE
 - 24 - 24" DIA. PIPE
 - 25 - 25" DIA. PIPE
 - 26 - 26" DIA. PIPE
 - 27 - 27" DIA. PIPE
 - 28 - 28" DIA. PIPE
 - 29 - 29" DIA. PIPE
 - 30 - 30" DIA. PIPE
 - 31 - 31" DIA. PIPE
 - 32 - 32" DIA. PIPE
 - 33 - 33" DIA. PIPE
 - 34 - 34" DIA. PIPE
 - 35 - 35" DIA. PIPE
 - 36 - 36" DIA. PIPE
 - 37 - 37" DIA. PIPE
 - 38 - 38" DIA. PIPE
 - 39 - 39" DIA. PIPE
 - 40 - 40" DIA. PIPE
 - 41 - 41" DIA. PIPE
 - 42 - 42" DIA. PIPE
 - 43 - 43" DIA. PIPE
 - 44 - 44" DIA. PIPE
 - 45 - 45" DIA. PIPE
 - 46 - 46" DIA. PIPE
 - 47 - 47" DIA. PIPE
 - 48 - 48" DIA. PIPE
 - 49 - 49" DIA. PIPE
 - 50 - 50" DIA. PIPE
 - 51 - 51" DIA. PIPE
 - 52 - 52" DIA. PIPE
 - 53 - 53" DIA. PIPE
 - 54 - 54" DIA. PIPE
 - 55 - 55" DIA. PIPE
 - 56 - 56" DIA. PIPE
 - 57 - 57" DIA. PIPE
 - 58 - 58" DIA. PIPE
 - 59 - 59" DIA. PIPE
 - 60 - 60" DIA. PIPE
 - 61 - 61" DIA. PIPE
 - 62 - 62" DIA. PIPE
 - 63 - 63" DIA. PIPE
 - 64 - 64" DIA. PIPE
 - 65 - 65" DIA. PIPE
 - 66 - 66" DIA. PIPE
 - 67 - 67" DIA. PIPE
 - 68 - 68" DIA. PIPE
 - 69 - 69" DIA. PIPE
 - 70 - 70" DIA. PIPE
 - 71 - 71" DIA. PIPE
 - 72 - 72" DIA. PIPE
 - 73 - 73" DIA. PIPE
 - 74 - 74" DIA. PIPE
 - 75 - 75" DIA. PIPE
 - 76 - 76" DIA. PIPE
 - 77 - 77" DIA. PIPE
 - 78 - 78" DIA. PIPE
 - 79 - 79" DIA. PIPE
 - 80 - 80" DIA. PIPE
 - 81 - 81" DIA. PIPE
 - 82 - 82" DIA. PIPE
 - 83 - 83" DIA. PIPE
 - 84 - 84" DIA. PIPE
 - 85 - 85" DIA. PIPE
 - 86 - 86" DIA. PIPE
 - 87 - 87" DIA. PIPE
 - 88 - 88" DIA. PIPE
 - 89 - 89" DIA. PIPE
 - 90 - 90" DIA. PIPE
 - 91 - 91" DIA. PIPE
 - 92 - 92" DIA. PIPE
 - 93 - 93" DIA. PIPE
 - 94 - 94" DIA. PIPE
 - 95 - 95" DIA. PIPE
 - 96 - 96" DIA. PIPE
 - 97 - 97" DIA. PIPE
 - 98 - 98" DIA. PIPE
 - 99 - 99" DIA. PIPE
 - 100 - 100" DIA. PIPE

THIS PLAN IS THE PROPERTY OF SUNSHINE 811, INC. AND IS NOT TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM. WITHOUT THE WRITTEN PERMISSION OF SUNSHINE 811, INC. ALL RIGHTS ARE RESERVED.



PART:	REF #:	PKG -TRF1	INVOICE #:	N/A	REV:	SCALE:	DATE:	DATE:	DATE:
12 X 18 ADA Transfer Package 1	4	3			2	1/2" = 1'-0"	10/20/20	10/20/20	10/20/20
	4	3			2	1/2" = 1'-0"	10/20/20	10/20/20	10/20/20



PART:	REF #:	PKG -TRF1	INVOICE #:	N/A	REV:	SCALE:	DATE:	DATE:	DATE:
12 X 18 ADA Transfer Package 1	4	3			2	1/2" = 1'-0"	10/20/20	10/20/20	10/20/20
	4	3			2	1/2" = 1'-0"	10/20/20	10/20/20	10/20/20

NOTES:

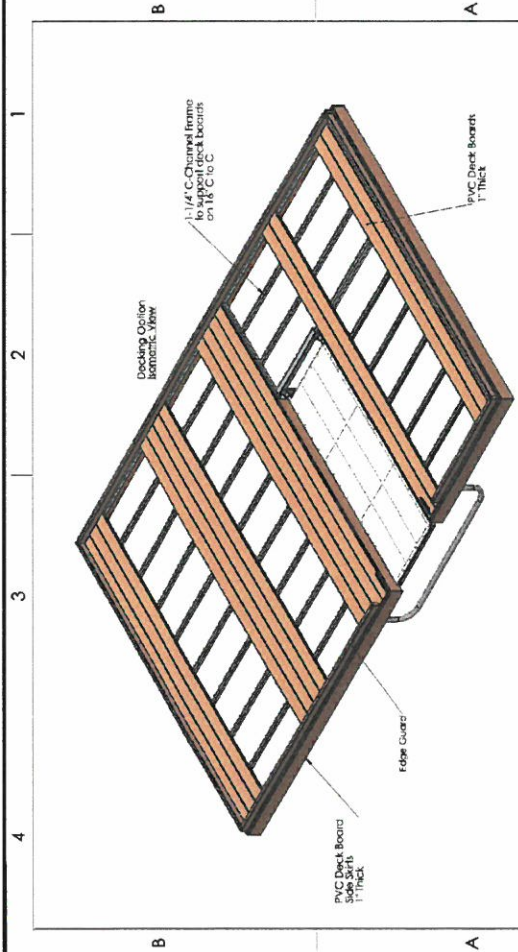
1. THIS DETAIL IS FOR REPRESENTATION ONLY AND DOES NOT PROVIDE THE LAYOUT OF THE ACTUAL DOCK; REFER TO SHEET CE1.2 FOR LAYOUT OF THE PROPOSED DOCK.

No.	Date	Revision

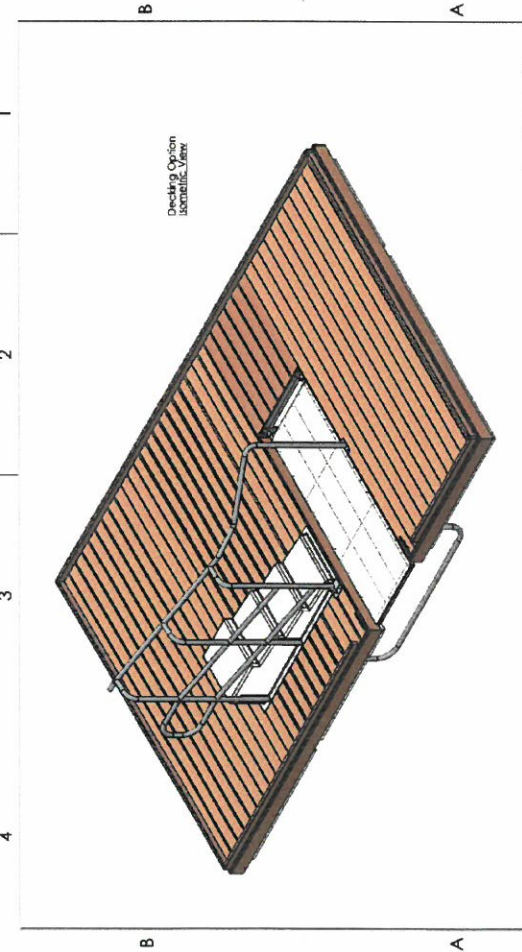


NOTES:

- THIS DETAIL IS FOR REPRESENTATION ONLY AND DOES NOT PROVIDE THE LAYOUT OF THE ACTUAL DOCK; REFER TO SHEET CE1.2 FOR LAYOUT OF THE PROPOSED DOCK.



PART:	REF #:	PKG.:	TRF#:	REV:	SCALE:	DATE:	INVOICE #:	DATE:
12' x 18' ADA Transfer Package 1	4	3	3	N/A	2	2	N/A	2



PART:	REF #:	PKG.:	TRF#:	REV:	SCALE:	DATE:	INVOICE #:	DATE:
12' x 18' ADA Transfer Package 1	4	3	3	N/A	2	2	N/A	2

Appendix D Specifications



Mexico Beach Kayak Launch Project Specifications



TABLE OF CONTENTS

PRODUCT SPECIFICATIONS – ACCUDOCK OR EQUAL*

ACCUDOCK ADA COMPLIANCE SPECIFICATIONS	PAGE 3
ACCUDOCK FLOATING DOCK SPECIFICATIONS	PAGE 5
ACCUDOCK GANGWAY AND RAMP SPECIFICATIONS	PAGE 11

*BIDDER TO USE ACCUDOCK FLOATING DOCK SYSTEM AND GANGWAY OR EQUAL
FLOATING DOCK AND GANGWAY MANUFACTURED SYSTEM



ADA (American with Disabilities Act) Compliant Specifications

1. ADA Gangways

1-A. AccuDock ADA Gangways are built using the same gangway fabrication details as explained in section 1-A1 of the Gangway Specifications Document, with the standard addition of:

1-A1. **Intermediate Handrails** - Made with 1-1/4" schedule 40 aluminum pipe with a minimum clearance of 36" above the gangway deck surface, and they will follow the arch shape of the gangway to ensure this distance remains constant throughout the length of the gangway. Intermediate handrails will have a minimum inside clearance of 36" between the inside edges of each railing, and will be machine welded to 2-1/2" x 3-7/8" centerline projected handrail brackets allowing a minimum 1-1/2" clearance between the handrail and the edge of the gangway. The handrail brackets will be located at each center stanchion of the gangway truss (Approximately 5' center to center). Intermediate handrail will also extend out 12" from the end of the gangway on each side and return to the stanchion at the end of the gangway 12" below with a 180° and 150mm radius bend.

1-A2. **Aluminum Kick Plate** - Composed of 2" x 4" x 1/8" architectural angle that will be machine welded into the structure of the gangway with the 4" side in the vertical direction and the 2" side in the horizontal direction, and it will run the length of the gangway on both sides. The gangway decking will rest on the 2" side of the angle, therefore the kick plate will extend 3" above the deck surface.

1-A3. **Square Pickets** - Available upon request, to meet 4" sphere requirements. Pickets will be composed of 1" x 1" x 1/8" square tube and will be machine welded to the outside of the gangway, and will be spaced accordingly on 4" centers to meet additional requirements.

2. ADA Transfer Kayak/Canoe Launch Docks

2-A. **ADA Transfer Platform** - Composed of fiberglass with a four step transition to the kayak launch slip.

2-A1. **Step Transition** - Each riser will be no more than 3 inches tall have a slight slope to accommodate entry and exit.

2-A2. **Transfer Support Methods** - Two transfer support methods are provided: an overhead assist bar and an overhead continuous grab bar per 1008.3.1.4 and 1008.3.2.3 Transfer Supports Turning space per (1008.4.1 Turning Space). These bars are composed of 1-1/4" schedule 40 aluminum pipe and are supported by vertical stanchions that are composed of the same material and are bolted into the transfer platform at its base.

FOR MORE INFORMATION CALL 954.785.7557 OR
EMAIL SALES@ACCUDOCK.COM
WWW.ACCUDOCK.COM



2-A3. **Wheelchair Access** - The transfer platform provides access from wheelchair height level down to the dock level, as well as access in returning to the wheel chair is in compliance with 1008.3 Transfer Systems: As per the ADA Standards for Accessible Design.

2-A4. **Transfer Platform ADA Compliancy** is as follows:

2-A4.1. **Transfer Platform** provided per 1008.3.1 (transfer platforms shall be provided where transfer is intended from wheelchairs or other mobility aids).

2-A4.2. Loading surface level and step size is in compliance with (1008.3.1.1 size & 1008.3.1.2 height).

2-A4.3. Transfer space is provided per 1008.3.1.3 Transfer Space.

3. ADA Roll Guard/Edge Guard

3-A1. **Edge Roll Off Guard** - Composed of composite material that is 2.5" high by 1.5" wide with rounded top edges. It shall be installed around the entire perimeter of any ADA floating dock with the exception of an open slip. The roll guard will be bolted into the 2" x .125" square tube framework of the floating dock using 304 stainless steel hardware.

3-A2. All attachment hardware will be countersunk to avoid any hazard of exposed hardware.

FOR MORE INFORMATION CALL 954.785.7557 OR
EMAIL SALES@ACCUDOCK.COM
WWW.ACCUDOCK.COM



Floating Dock Specifications

1. Standard Modular Floating Dock Sections

1-A. Each AccuDock floating dock section shall be composed of hand welded High Density Polyethylene (HDPE) sheet plastic, using non-rotationally molded floats. AccuDock sections are manufactured using individual sheets for sides, ends, bottoms, and tops. With a 100% guaranteed universal wall thickness of .150 inches (min.), and completely encapsulated expanded polystyrene (EPS) foam. The lid or top surface has a 2-1/2" lip around the entire float.

1-A1. HDPE plastic will be white in color, and have a levant non-skid texture. It will incorporate an ultraviolet inhibitor of UV-8 or better. All plastic material meets requirements of ASTM D4976- PE 235 & FDA 21CFR 177.1520.

1-A2. The density of an AccuDock section is equal to approximately .950 grams per cubic inch or .058 grams per cubic centimeter per ASTM D4883.

1-A3. The tensile strength at yield will be no less than 3800 pounds per square inch, and at break no less than 4400 pounds per square inch, per ASTM D638.

1-A4. The material will have a cold brittleness temperature at no less than -103° F.

1-B. Completely encapsulated EPS shall be 100% virgin material and be of a closed cell nature allowing no more than 3% water penetration. This specification will ensure all AccuDock sections will never sink. Floatation shall not be accomplished by use of air pockets in any form.

1-B1. All EPS foam block used in the manufacturing process will be pre-cut and hand trimmed to exact size, then hand loaded into each float section to ensure 100% foam filled, air-tight encapsulation.

1-C. Sections will have a marine grade aluminum frame surrounding the entire perimeter which will be 2" x 2" x .125" square tubing with radius corners made of 6061-T6 series aluminum. Each aluminum frame will be attached to the float section or HDPE top with 5/16" x 2-3/4" 304 series Stainless Steel carriage bolts. However, sections that are designed to be used individually (work floats) will not have an aluminum frame.

1-D. Each section shall have a maximum weight of no more than 120 pounds, and shall draft no more than 1" under dead load. Specified live load capabilities of 62 pounds per cubic foot will be supported.

**FOR MORE INFORMATION CALL 954.785.7557 OR
EMAIL SALES@ACCUDOCK.COM
WWW.ACCUDOCK.COM**



2. Connections of Standard Modular Float Sections

2-A. All connectors provided for assembly of adjacent sections are designed for each individual custom configuration. Connectors shall be made from 6061-T6 Marine grade aluminum and typically be of 1.66" x 1.66" x .125" square tubing.

2-B. Connectors will create a rigid and stable connection between float sections.

2-C. Connectors will be bolted into place with a combination of 304 series Stainless Steel carriage bolts and hex cap screws.

3. AccuDock Aluminum Floating Dock

3-A. AccuDock Aluminum Floating Dock sections are available upon request and by suggestion of an AccuDock team member. These sections are built to any size configuration as needed by the customer, and are built with several different decking options available.

3-A1. Aluminum Floating Dock Systems will be built using an aluminum C-Channel frame system with .125" wall thickness, with height of either 4" or 8" C-Channel. Aluminum will be 6061-T6 marine grade. Spacing of cross member (s) will depend on desired decking, but in no circumstance be greater than 24" center to center. All sections will have corner strength gussets, and sections are pre-drilled for ease of field installation.

3-A2. Floatation of the Aluminum Floating Dock sections will be accomplished using our standard fabrication process as illustrated below.

3-A2.1 Each AccuDock float section shall be composed of hand welded High Density Polyethylene (HDPE) sheet plastic, using non-rotationally molded floats. AccuDock sections are manufactured using individual sheets for sides, ends, bottoms, and tops. With a 100% guaranteed universal wall thickness of .150 inches (min.), and completely encapsulated expanded polystyrene (EPS) foam.

3-A2.2. HDPE plastic will be black in color. All plastic material meets requirements of ASTM D4976 - PE 235 & FDA 21CFR 177.1520.

3-A2.3. The density of an AccuDock section is equal to approximately .950 grams per cubic inch or .058 grams per cubic centimeter per ASTM D4883.

3-A2.4. The tensile strength at yield will be no less than 3800 pounds per square inch, and at break no less than 4400 pounds per square inch, per ASTM D638.

3-A2.5. The material will have a cold brittleness temperature at no less than -103° F.

**FOR MORE INFORMATION CALL 954.785.7557 OR
EMAIL SALES@ACCUDOCK.COM
WWW.ACCUDOCK.COM**



3-A2.6. Completely encapsulated EPS shall be 100% virgin material and be of a closed cell nature allowing no more than 3% water penetration. This specification will ensure all AccuDock sections will never sink. Floatation shall not be accomplished by use of air pockets in any form.

3-A2.7. All EPS foam blocks used in the manufacturing process will be pre-cut and hand trimmed to exact size, then hand loaded into each float section to ensure 100% foam filled, air-tight encapsulation.

3-A3. Floatation will be lag bolted into the bottom of the C-Channel with 3/8" x 1-1/2" stainless steel lag bolts. All heavy duty sections are bolted together with 3/8" x 5" stainless steel 304 series hardware. Several decking options are available to which Phillips oval-head deck screws are provided at time of shipment, so that the decking can be bolted down into the C-Channel.

3-A4. The percentage of the footprint of floatation to the overall footprint of the dock surface area will be no less than 75% to maximize overall stability.

4. Attachments

4-A. Attachments will be specific to each customer, however all approved sales will have an AccuDock recommended attachment method which will be covered under warranty. All attachment methods shall have the ability to bolt directly into the framing system on every float section. There will be no set area where an attachment must take place. All Attachments will bolt into the framing system with 304 series Stainless Steel hardware.

4-B. Attachment methods include all of the following, as well as custom brackets not mentioned: Anchoring to pilings, seawalls, bulkheads, existing floating docks, spud poles, cross anchoring underneath dock, anchor chains, eco-mooring rodes with helix anchors, gangway hinge points, control arm hinges, standoffs. All attachment methods will not have a specified location where they must be attached. During field installation, the installer will have the ability to move the location of the attachment method on the AccuDock Floating Dock as needed.

4-C. AccuDock approved attachment methods often rely on correct information provided by the customer. Drawings and/or Engineered stamped plans can be supplied upon request.

5. Accessories

5-A. All AccuDock accessories will bolt directly into the framing system on every float section. There will be no set area where an accessory must be positioned. All accessories will bolt in the framing system with 304 series Stainless Steel hardware.

**FOR MORE INFORMATION CALL 954.785.7557 OR
EMAIL SALES@ACCUDOCK.COM
WWW.ACCUDOCK.COM**



5-B. Common accessories include but are not limited to:

5-B1. **8" Cleats** - Plastic black cleats measuring no more than 1- 1/2" wide with a height of 1-5/8" above the surface of the dock section. 2" x 2" x .125" Framing system will allow cleats to be installed anywhere along the perimeter of the floating dock system.

5-B2. **Aluminum S Cleats** - Supplied with 1/2" mounting hardware. 2" x 2" x .125" Framing system will allow cleats to be installed anywhere along the perimeter of the floating dock system.

5-B3. **Bumpstrip** - Will be installed with 5/16" carriage bolts and a double sided adhesive tape on the exterior wall of the 2" x 2" x .125" aluminum frame on specified float sections prior to shipment. Bumpstrip will have a P Profile with either a clay tone or beige color.

5-B4. **Safe Launch Feature** - Will be provided upon customer request in proper dock configurations that incorporate a drive in slip. Safe Launches are made out of 1.66"x 1.66" x .125" aluminum tubing with .150" thick white non-skid plastic sheet surface. Safe Launches have a double adjustment. The inside end utilizes hinge pins that will have the ability to be placed into one of four pre-drilled locations. The outside end is a single rope adjustment which is the main adjustment point and will be tied off to two cleats which come pre-installed with a triangular aluminum diamond plate finish. Safe Launch adjustment is designed to be easily accomplished regardless of age or gender. Typical sizes of an AccuDock Safe Launch are either 30" x 8' or 30" x 12'.

5-B5. **Overhead Assist Bars, Side Assist Railing, Paddleboard Railing** - Will be field installed at customer's desired location. Materials used will be 1-1/4" schedule 40 aluminum pipe, attaching to the surface of each float with 304 series Stainless Steel hardware, being bolted through the 2" x 2" x .125" aluminum framing system on each float section.

5-B6. **Miscellaneous Accessories** - Will have the ability to attach to the 2" x 2" x .125" aluminum framing system on each float section with 304 series Stainless Steel hardware. This feature will allow the customer to place any accessory where the desire along the perimeter of each float section.

6. Railings

6-A. Standard railings will be 1-1/4" schedule 40 aluminum pipe, attaching to the surface of each float with 304 series Stainless Steel hardware, being bolted through the 2" x 2" x .125" aluminum framing system on each float section. Railings typically are single, double, or ADA specified triple railing based on customer's request and requirements.

6-B. Railing fabrication has the ability to make sockets if customers require easily removable railings. 1-1/4" schedule 40 aluminum railings will sit in 1-1/2" schedule 40 aluminum pockets and be held into position with a 5/16" x 2-1/2" Stainless Steel quick release pin.

6-C. Railing design also includes the ability to add custom size hinging gates upon request. Hinging gates will incorporate a Stainless Steel quick release locking pin.

FOR MORE INFORMATION CALL 954.785.7557 OR
EMAIL SALES@ACCUDOCK.COM
WWW.ACCUDOCK.COM



6-D. All railing configurations can be built in accordance with OSHA standards.

7. Low Profile Decked Docks

7-A. All Decked floating dock systems incorporate the same standard AccuDock fabrication processes for float sections and framing systems as outlined above in Specifications 1 & 2. The design of the decked system is customer specific, and dimensions of overall layouts will vary, with the basic specifications below remaining constant.

7-A1. The independent framing system is constructed of 6063-T5 1-1/4" x 1-1/4" x 1/8" aluminum channel. The frame system will cover the entire surface area of the standard AccuDock system, as well as incorporate spacing members on 16" centers as required for decking support. The frame is built in smaller sections for ease of installation, and is bolted to adjoining sections with 304 series Stainless Steel hardware. The entire frame system is through bolted with 304 series Stainless Steel hardware to the standard AccuDock 2" square aluminum tube framing.

7-A2. The walking surface utilizes Wolf PVC deck boards measuring 1-inch-thick x 5.5 inches wide with a solid cross section and an embossed simulated wood grain non-skid pattern surface on both sides of each individual deck board. Wolf PVC deck boards are ICC code approved - CCRR - 0141, and are rated for a uniform live load of 100 lbs./ft² where structural performance has been demonstrated for a temperature range from -20°F to 125°F. Wolf PVC Decking is currently available in eight different color options, however other decking options are available upon request. The deck boards are coated with an ASA cap stock resin which helps retain its original color under prolonged exposure to sun and weather. Additionally, Wolf PVC Decking has a 25-year stain and fade warranty.

7-A3. Side skirt boards will be suggested and included on all decked systems for a complete and finished look. Skirt boards will be screwed into both the AccuDock standard frame system, as well as the specific framing. Skirt boards will use the same deck boards as the surface.

7-A4. The additional weight of the decked system will result in additional draft of 1 inch from the standard AccuDock system. The additional height of the system will result in an additional total freeboard of 1-1/4".

7-B. Low Profile Rowing Docks

7-B1. AccuDock float sections to be used underneath a decked system for rowing purposes will be built to different specifications. Standard AccuDock float section will be 5' x 8' x 5-1/4" height, with a footprint of floatation to surface area at no less than 87%. The high footprint of floatation percentage maximizes necessary stability for the rowing dock applications. Resulting freeboard for rowing specific uses will be no greater (higher) than 6" at dead load.

7-B2. Side Skirt boards on decked rowing docks are designed to match freeboard height. Skirting will drop down to water level height which will prevent any damage to the rowing shells.

**FOR MORE INFORMATION CALL 954.785.7557 OR
EMAIL SALES@ACCU DOCK.COM
WWW.ACCU DOCK.COM**



7-B3. The entire Rowing Dock design should allow for an easy reconfiguration into numerous different dock systems for rowing applications to meet exact FISA standards. Including but not limited to: Start Docks, Pod Docks, Official's Platforms, and additional Launch Docks. Reconfiguration will be accomplished by an AccuDock designed quick-disconnect system to allow for easy separation.

7-B4. Decked Rowing Docks will allow for the addition of accessories, including but not limited to: rub rail/bumpstrip, pop-up cleats, solar lighting, reflectors, additional platforms for awards ceremonies, etc.

**FOR MORE INFORMATION CALL 954.785.7557 OR
EMAIL SALES@ACCUDOCK.COM
WWW.ACCUDOCK.COM**



Gangway and Ramp Specifications

1. Gangways and Ramps

1-A. AccuDock aluminum gangways and ramps are built with 6005-T5 marine grade aluminum to customer's desired length and width. All AccuDock gangways and ramps are built to withstand a 50 pounds per square foot live load rating. Typically, gangway and ramp construction will be as follows:

1-A1. Core Fabrication - Will be done with either 2" x .125" aluminum square ribbed tubing or 3" x .125" aluminum square ribbed tubing depending on the overall dimensions of the gangway or ramp. Gangway sides are built as a truss, where the center stanchions are typically 5' center to center (or as close to 5' as possible depending on the length of the gangway), and they are built into the structure of the design and take a pre-stressed arch shape for additional strength. Underneath support trusses are included as needed, where the stanchions are composed of the same aluminum square tube as the core structure and the stringer is either 2" x 2" x .25" architectural angle or 3" x 3" x .375" architectural angle depending on the size of the gangway or ramp. Additional 45° square tube gussets are built in on select gangway and ramp ends where extra structural stability is needed.

1-A2. Standard Decking - Will be 1" x 12" 6005-T5 aluminum ribbed and knurled non-skid aggressive surface, with decking supports at no more than 24" on centers. On each end of the deck boards, the boards will be supported by a 1" x 1" x .125" architectural angle which spans the distance of the gangway or ramp. All decking members will be welded to these pieces of angle, and thus will be welded to the structure of the gangway. No deck screws will be used to attach standard aluminum decking. On gangways, the distance from the standing surface of the decking to the top of the side truss will be no less than 42".

1-A3. Additional Decking - Several options are available to match desired decking on float surface. Additional decking options include, but are not limited to: Wolf PVC deck boards or Plastic Thru-flow style decking. The Wolf PVC deck boards will be supported on each end of the board with 2" x 1" x .125" architectural angle, where the 2" side will be oriented underneath the deck boards. The boards will be screwed down through the angle to secure them to the gangway. Additionally, the Wolf PVC deck boards will be supported by stringers at no more than 16" center to center.

1-B. AccuDock gangway and ramp attachment points will vary per customer's location as well as dock attachment desires/availability. Typical gangway and ramp attachments include, but are not limited to:

1-B1. Landside Hinge Attachment - A piano hinge design made up of various lengths of dock connector welded to the face of a piece of flat bar and with a 1-1/4" SCH 80 aluminum pipe hinge pin with a PVC Pipe bushing. Hinges to have no more than 1/8" gap between knuckles (dock connector) horizontally, and to have smooth transition as to not create a trip hazard. Landside of hinge material TBD based upon each specific requirement (Typically 6" x .375" flat bar or 8" x .375" flat bar). The gangway or ramp side of the hinge material is typically 3" x .5" flat bar or 4" x .5" flat bar depending on the size of the gangway or ramp.

**FOR MORE INFORMATION CALL 954.785.7557 OR
EMAIL SALES@ACCUDOCK.COM
WWW.ACCUDOCK.COM**



1-B2. **Landside Spike Attachment** – Vertical hoops which are typically small lengths of dock connector that are welded to the side of the gangway or ramp and are to accept 1-1/2” pipe to be driven into the ground.

1-B3. **Dockside Hinge Attachment** – A piano hinge design made up of various lengths of dock connector welded to the face of a piece of flat bar and with a 1-1/4” SCH 80 aluminum pipe hinge pin with a PVC pipe bushing. Hinges to have no more than 1/8” gap between knuckles (dock connector) horizontally, and to have smooth transition as to not create a trip hazard. Dockside hinge material will typically be either 3” x 3” x .25” structural angle or 9” x .375” flat bar depending on the specific type of AccuDock system that the gangway or ramp is being attached. The gangway or ramp side of the hinge material is typically 3” x .5” flat bar or 4” x .5” flat bar depending on the size of the gangway or ramp.

1-B4. **Dockside Roller Attachment** – These roller assemblies are attached to the underside of the gangway or ramp and land on the floating dock to allow the dock to rise and fall with fluctuating water levels. The roller assembly is composed of two tabs that are composed of 2” x .375” flat bar that are welded to the underside of the gangway or ramp. Also, there is a 5/8” stainless steel round rod that is used as the axel going through the roller and the flat bar tabs. The roller is a 12” long by 2-3/8” diameter polyurethane round tube manufactured by Stoltz. The number of roller assemblies attached to the gangway or ramp depends on its width.

1-B5. **Transition Plate** – Transition assemblies are composed of two parts: a mounting plate and a transition plate. The mounting plate is welded to the end of the gangway or ramp and is composed of either 3” x .5” flat bar or 4” x .5” flat bar depending on the size of the gangway or ramp, and it has a 1” x 1” x .25” architectural angle that is welded to the face to create a lip for the transition plate to rest. The transition plate is composed of a sheet of 1/4” diamond plate (dimensions are custom to the customer’s needs), with a piece of 1” x 1” x .25” architectural angle that is welded to the bottom of the diamond plate, therefore the angle can sit inside the angle of the mounting plate.

FOR MORE INFORMATION CALL 954.785.7557 OR
EMAIL SALES@ACCUDOCK.COM
WWW.ACCUDOCK.COM