

ORDINANCE No. 416

AN ORDINANCE RELATING TO AUTHORIZING THE CITY ADMINISTRATOR TO SIGN PURCHASE ORDERS UP TO A SPECIFIED AMOUNT FOR GENERAL FUND EXPENDITURES SO LONG AS IT IS A BUDGETED EXPENDITURE, AND AUTHORIZING THE CITY ADMINISTRATOR TO SIGN PURCHASE ORDERS UP TO A SPECIFIED AMOUNT FOR ENTERPRISE FUND EXPENDITURES THAT ARE BUDGETED AND CONTRACTED FOR OR PAID AT LEAST QUARTERLY IN THE NORMAL OPERATION AND MAINTENANCE OF THE ENTERPRISE FUNDS; PROVIDING FOR SEVERABILITY; REPEALING ORDINANCES OR PORTIONS OF ORDINANCES IN CONFLICT THEREWITH; AND, PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council has determined that it is in the best interests of the people of the City of Mexico Beach that this ordinance be enacted, therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF MEXICO BEACH, FLORIDA:

Section 1. Chapter 31.05 (D) of the Code of Ordinances, City of Mexico Beach pertaining to the powers and duties of the City Administrator, is amended and clarified as follows:

(The City Administrator shall) Perform the duties of Purchasing Agent of the city with authority to sign all department purchase orders not to exceed \$500 purchase orders up to an amount of \$3,000 for General Fund expenditures as long as they are budgeted expenditures; and up to \$8,000 for Enterprise Funds that are budgeted, contracted for, and paid at least quarterly in the normal operation and maintenance of the Enterprise Funds. Additionally, the City Administrator may sign purchase orders for expenditures associated with properly budgeted Grant Funds in advance of receipt of Grant Funds for both the General Fund and Enterprise Funds.

Section 2. Chapter 35.02 (C) of the Code of Ordinances, City of Mexico Beach pertaining to purchasing procedures, is amended and clarified as follows:

Expenditures up to \$500 \$3,000 for General Fund expenditures as long as they are budgeted expenditures; up to \$8,000 for Enterprise Funds that are budgeted, contracted for, and paid at least quarterly in the normal operation and maintenance of the Enterprise Funds; and, expenditures associated with properly budgeted Grant Funds in advance of receipt of Grant Funds for both the General Fund and Enterprise Funds may be authorized by the City Administrator.

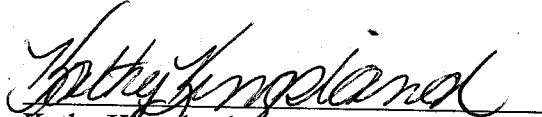
Section 3. All ordinances or parts of ordinances thereof, in conflict with the provisions of this ordinance are hereby repealed.

Section 4. This ordinance shall take effect immediately upon passage.

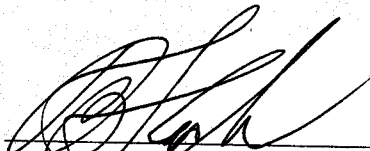
INTRODUCED at a regular meeting of the City Council on July 9, 2002, and adopted at a regular meeting of the City Council on August 13, 2002.

SIGNED THIS 14th day of August, 2002

CITY OF MEXICO BEACH, FLORIDA


Kathy Kingsland, Mayor

ATTEST:


Henry Flack, City Clerk

