

**ORDINANCE NO. 598**

**AN ORDINANCE AMENDING RESOLUTION 2007-18, ADOPTING JOB CLASSIFICATION AND PAY GRADE PLAN; ELIMINATING THE POSITION OF "ADMINISTRATIVE ASSISTANT (CITY CLERK)" PROVIDING FOR ADOPTION OF THE JOB DESCRIPTIONS FOR THE "ACCOUNTING CLERK"; AMENDING ALL ORDINANCES, RESOLUTIONS, MOTIONS OR OTHER ACTIONS IN CONFLICT HERewith AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City Council has determined that it is in the best interests of the people of the City of Mexico Beach that this ordinance be enacted, therefore,

**BE IT ORDAINED BY THE CITY COUNCIL OF MEXICO BEACH, FLORIDA:**

**SECTION 1.** That Resolution 2007-18, shall be amended to eliminate the position of "Administrative Assistant (City Clerk) and incorporate the attached job description (Attachment A) for the "Accounting Clerk."

**SECTION 2.** All ordinances, motions, resolutions, or other previous actions in conflict herewith are hereby amended.

INTRODUCED at the Regular Meeting of the City Council on the 15<sup>th</sup> day of January 2013. Adopted at the Regular Meeting of the City Council on the 12<sup>th</sup> day of February 2013.

CITY OF MEXICO BEACH, FLORIDA

  
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William A. Cathey, Mayor

ATTEST:

  
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Debofah A. McLeod, City Clerk