



Subdivision Application Preliminary Plat

Application Fee: Half of the subdivision fee listed in Ordinance 730

File No.: _____
(To be completed by Staff)

Date Received: _____
(To be completed by Staff)

A) Applicant Information (Owner or authorized agent)

Owners name:		Authorized agent:	
Mailing address:		Mailing address:	
E-mail:		E-mail:	
Telephone:		Telephone:	

Attach a letter from the property owner granting authorization if an agent is submitting the application.

1.

B) Site Information

Address/location of proposed project (if available):	
Property ID number:	
Property size (acres / square feet):	
Future Land Use Map designation:	

Current property use	
FIRM Zone & Panel No.	
Wetlands	
Aquifer recharge	

Coastal Area	
Wildlife habitat	
Surrounding land uses	North:
	South:
	East:
	West:

C) Utilities

Source of water	
Sewage disposal	
Electricity provider	
Solid Waste Provider	

D) Required Documentation

1. Project Description – Provide a brief description of the project including development name, number of lots, proposed dedication of streets (public or private) and proposed access point(s).
2. Boundary Survey of parent parcel indicating uplands, wetland, total acreage and flood zones including elevation. Signed and Sealed by a Florida licensed Surveyor.
3. Preliminary Plat indicating uplands, wetland, total acreage of each, proposed boundary lines, proposed Right of Way, and flood zones including elevation. Signed and Sealed by a Florida licensed Surveyor.
4. Location Map
5. Land Use allocation map

E) Certification and Authorization

1. By my signature, I certify that the information contained in this application is true and correct, and understand that deliberate misrepresentation of such information will be grounds for denial and reversal of this application and or revocation of any approval based on this application.
2. I authorize City staff to enter upon my property at any reasonable time for the purpose of site inspection.
3. I authorize the placement of a public notice sign on my property at a location to be determined by City staff.

4. I _____ (print name) as the property owner or authorized property owner representative have read and understand the attached information concerning this application.

Applicant name (type or print)

Applicant signature

Title and company (if applicable)

Date