### ORDINANCE NO. 612

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MEXICO BEACH, FLORIDA, AMENDING ORDINANCE NO. 177 AND ORDINANCE NO. 355, AMENDING RESOLUTION 2003-05, CHAPTER PUR101 "PURCHASING"; PROVIDING FOR LEGISLATIVE INTENT; PROVIDING APPLICABILITY; PROVIDING PROHIBITIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Mexico Beach incurs certain expenses generated by the continuing operation of the City's Departments; and

WHEREAS, there is a need to prescribe purchase authorization authority and a monetary control of expenditures, therefore,

# BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MEXICO BEACH, FLORIDA:

#### **SECTION 1.**

Expenditures of an amount exceeding \$8,000 shall be by competitive bids. Competitive bids normally will be solicited by advertisement in a local or area newspaper of general circulation. This procedure may be supplemented by direct mailings, posted notices, and/or other advertising means when practical. Where newspaper advertising is good cause, one or more of these means can be utilized to obtain bids. The best and lowest bid normally will be selected; however, the Council may reject any or all bids or select other than the low bid where there is full justification. An exception from competitive bids may be approved by Council majority vote for goods and/or services from single source outlets, federal and state agencies, or one time auctions, where the best interest of the citizens of the City require it after unsuccessfully attempting competitive bidding.

#### **SECTION 2.** Quotes Required

Expenditures which are more than \$3,000 but less than \$8,000 shall only be made after the receipt of three verbal quotes by the purchaser.

#### **SECTION 3.** Severability

If any section, portion or clause of this ordinance, for any reason, shall be held invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the remaining sections or provisions.

#### **SECTION 4.**

All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed.

## **SECTION 5.**

That this Ordinance shall become effective immediately upon its adoption.

INTRODUCED at a Regular Council Meeting on the 12<sup>th</sup> of November, 2013, and ADOPTED by the City Council on the 10<sup>th</sup> day of December, 2013.

CITY OF MEXICO BEACH, FLORIDA

William A. Cathey, Mayor

ATTEST:

welle

Adrian Welle, City Clerk