

## ORDINANCE NO. 619

### AN ORDINANCE ESTABLISHING A BOAT LAUNCH FEE, ESTABLISHING CURRENT RATES TO BE CHARGED FOR THE USE OF THE BOAT RAMP IN MEXICO BEACH, REPEALING ORDINANCES AND/OR PARTS OF ORDINANCES IN CONFLICT WITH THIS ORDINANCE AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council has determined that it is in the best interests of the people of the City of Mexico Beach that this ordinance be enacted, therefore

BE IT ORDAINED BY THE CITY COUNCIL OF MEXICO BEACH, FLORIDA:

#### **Section 1. Fee Schedule**

- A. City Fulltime residents and property owners- No Charge
- B. Charter or commercial fishing businesses and marina operations using for business purposes and possessing a valid City of Mexico Beach Occupational License- No Charge
- C. Out of City- \$10 per day or \$50 annually

#### **Section 2. Fee Collection Process**

- A. Daily Permits are purchased on site through a collection box with envelope carrier. User Will:
  - a. Remove fee envelope from box and fill out completely.
  - b. Place fee in envelope from box and fill out completely.
  - c. Seal envelope and deposit in collection box slot.
  - d. Display completed permit form on dashboard.
- B. Annual permits can be purchased at City Hall and a decal will be provided.
- C. Payment options include- money order, cash or check
- D. Daily permit collection box to be located at a pull over area for preparing permit and making payment with signage providing fees and instructions.
- E. Collection box funds and permits will be collected daily by the Police Department. Time and collection process to be determined by City Staff.
- F. City Hall will maintain a log of sold permits and reconcile collections.
- G. Envelopes will be restocked when collection is made.

- H. A separate account will be established to track revenue and costs of the program.

### **Section 3. Signage**

- A. Signs will be placed at the entrance of the boat ramp advising of the fee
- B. Signs will be placed at the collection box area instructing individuals on the how to fill out the permit and pay the fee.

### **Section 4. Costs**

- A. Set-up Costs: Initial set-up costs should not exceed \$1,500 to include collection box, signage and initial set of envelopes and decals.
- B. On-going Costs: On-going costs will include permit envelopes, decals and labor to collect and process and track permits.

### **Section 5. Revenue**

- A. All revenue from the collection of launch fees will be restricted to on-going maintenance and improvements to the boat ramp, included costs associated with the permitting process.

### **Section 6. Miscellaneous**

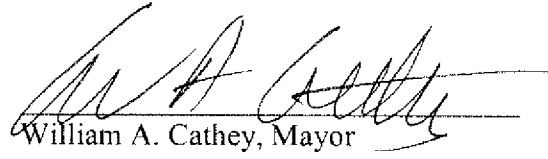
- A. City Administrator to send letter to St. Joe Company that we will begin charging a fee.
- B. Any future development of the property by St. Joe Company will require revising the fee schedule to also exempt owners/guests as determined by the lease between the City and St. Joe Company.
- C. The City must enforce current ordinance prohibiting overnight parking at the boat ramp. The Council, at its discretion can amend the ordinance and allow overnight parking, but due to the limited space, fees and other rules/restrictions should apply.
- D. The new fee will require the adoption of a new ordinance.
- E. The Council should review the fee after twelve full months of operation in order to evaluate the fee schedule and any other amendments necessary for best management of the boat launch area.
- F. The City will ask the CDC to inform visitors of the fee.
- G. The City should consider utilizing the Marina as a "permit purchase" location during times when City Hall is closed. City staff will determine a process.

### **Section 7. Effective Date**

This ordinance shall become effective as provided by law.

INTRODUCED at the Regular Meeting of the City Council on the 12<sup>th</sup> day of November, 2014. Adopted at the Regular Meeting of the City Council on the 9<sup>th</sup> day of December, 2014.

CITY OF MEXICO BEACH, FLORIDA



William A. Cathey, Mayor

ATTEST:



Adrian Welle, City Clerk

2014