

Check List for Beach Vendor (Delivery Only) Permit Application

The application applies to vendors having a business location not on the beach but who deliver items to the beach. Each packet must include the following items (please check off each item so that you know you have fulfilled the requirements).

- A signed copy of the Temporary Beach Vendor Permit Process and Application cover page, on forms provided—completely filled out and notarized.
- A completed application, on forms provided—completely filled out and notarized.
- Copies of each driver’s license for all persons who work in the business.
- Your state sales tax number and Federal Employment Identification Number (FEIN).
- Original certificate of current general liability insurance, showing the City of Mexico Beach as additional insureds, in the minimum amount of \$250,000 per occurrence and \$500,000 in the aggregate.
- The following documentation is required to be provided to the City of Mexico Beach for vehicles and titled equipment used in the business:
 - Copy of Certificate of Title.
 - Copy of Florida Registration.
 - Copy of current vehicle liability insurance certificate.

A separate application is required for each location. An application fee of \$50 for each application packet for each location in which the applicant seeks to operate.

Submit the application packet to:

City Administrator
201 Paradise Path
PO Box 13425
Mexico Beach, Florida 32410
Phone Number: (850) 648-5700
Email: c.truitt@mexicobeachfl.gov



Temporary Beach Vendor Permit Process and Application

The current ordinances of the City of Mexico Beach ("City") impose location restrictions that effectively prohibit beach vending due to upland properties not being in operation. However, the City aims to allow vendors to deliver to and operate on the beach while these ordinances are being revised. To facilitate this concept, a temporary beach vendor application and permit process has been implemented. All prior permits issued by the City are hereby terminated and revoked. All permits issued under this temporary process shall expire at 11:59 p.m. on **April 30, 2025**, after which vendors must obtain a new full permit in accordance with the process to be established by the City Council.

The City mandates that all businesses operating within city limits obtain an Occupational Permit. Additionally, any business conducting operations, whether partially or entirely, on the beach must secure a Beach Vendor Permit.

Rental Delivery and Pickup.

Businesses delivering rental items such as chairs, umbrellas, or paddleboards to the beach must obtain a beach vendor permit. All rental items must be delivered directly to the requesting individual and cannot be pre-set or staged for rental. The use of motorized delivery vehicles on the beach is strictly prohibited. Rental items may only be placed after 7:00 a.m. and must be removed by 7:00 p.m. Deliveries are only permitted in areas of the beach that are open and not currently undergoing renourishment. It is up to each person/entity holding a beach vendor permit to verify each day the location of the renourishment operations to ensure that they are not going to operate in the affected area.

On-Beach Vending

For public safety reasons related to the ongoing beach renourishment project, on-beach vending is temporarily suspended and prohibited until the project is complete. Vendors are not permitted to pre-set or stage any rental items. Additionally, due to the presence of underwater renourishment pipes, motorized watercraft rentals are not allowed on or from the beach.

Acknowledgment and Agreement

The undersigned acknowledges, understands, and agrees to adhere to the conditions listed above and all conditions of the license.

Signature: _____

Printed Name: _____

Business Name: _____

Date: _____



Application for Beach Vendor Permit for Beach Delivery Only

Check one of the following and complete as indicated:

- Individual
 Partnership
 Corporation/Limited Liability Company

NAME	ADDRESS	CITY, STATE, ZIP	DRIVER'S LICENSE #

If an application is a partnership or corporation, give the name of one partner or officer (not a manager unless an officer) who is primarily responsible for the management of the business:

NAME	DRIVER'S LICENSE NUMBER

Address where correspondence is to be mailed: _____
 Street

 City, State, Zip

Telephone

 Office

 Cell

STATE OF FLORIDA

COUNTY OF _____

Sworn to, subscribed and acknowledged before me by means of physical presence or online notarization, this _____ day of February, 2025, by FRANCIS LE, who is personally known to me or who has produced _____ as identification.

_____(SEAL)
Notary Public – Signature