



City of Mexico Beach

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Weekly Report December 12, 2025

National Gingerbread House Day Edition



(Not sure gingerbread would hold up to 140 mph winds)

CITY ADMINISTRATOR Mell Smigielski

Upcoming Meetings

Tuesday	December 16	9:00 am	City Council
Monday	January 5	6:00 pm	P & Z
Tuesday	January 13	9:00 am	City Council
Tuesday	January 27	9:00 am	City Council

Current Bids

Lobbyist	Coming soon
Sanitation	Coming Soon

Personnel Policy

There are 9 sections in our current policy. We (with the help of our HR firm) are currently reviewing section 6. Once the review is complete, we will have our Department Heads review for any omissions or changes. We will then take the manual to the council for their review and approval.

EEOC Complaint

Randy June has filed an age discrimination complaint against the city.

Public Works Gate

We all have noticed the fencing around public works has been repaired. The gate was put back into working order on Thursday.

Gas and Fuel Pumps

After all of this time, the gas and diesel pump should be installed by the end of the week.

Pier

Another step closer! FEMA sent us the draft EA (environmental assessment). We need to make a couple of edits and send back to FEMA then the 30-day public review period begins.

Lift Station Bypass Pump Project

Razorback sent revised pricing. Mainline is working on pricing to bring piping into their scope. This should be available by the end of the week.

CASUNA & Ocean Plantation

A few additional photos were needed at Ocean Plantation Circle West; Anchor took those photos on 12/09 and is now inserting into the final report. This should be received by the city any day now.

Nickle Creek

Evaluation report sent to the city for review on 12/08. Anchor is making some revisions.

Boat ramp

- FWC is working on an amendment.
- Project was submitted for Environmental Permitting on 11/18/25 and we are awaiting agency review and comments.

15th Street Pedestrian Bridge

Harders sent a project schedule on 12/08 and said they are currently ahead of schedule. It looks like project should be completed in April rather than May.

Here is the correspondence from Harders concerning road closures: The bridge will be opened up at the end of today (Wednesday). The pile driving is completed, and the equipment has been demobilized from the site. Future bridge closures will be required on the day(s) when the abutments are poured and for the delivery and erection of the bridge. I do not have exact days yet for closures relating to the abutment pours as the forming operations will be starting tomorrow. At this point, I would estimate one closure day before we break for the Christmas holidays and one closure day in early January. I should have a better handle on it next week. The closure dates associated with the bridge erection will most likely not be until February. We will fine tune that as we get hard delivery dates.

Public Works Water Tank Mixer System

FDEP sent a request for additional information; Anchor is working through their questions.

Cul-de-sac at Canal Parkway

The Mainline proposal for \$35,852.60 is on the agenda for the December 16 council meeting.

Walkovers at Public Access at 7th and Sunset Park

7th St: Drawings and ITB sent to the City this week.

Sunset Park: Drawings and ITB sent to the City this week.

Amphitheater

- BGN Contractors will send a deductive change order removing costs for existing stage demo.
- There was a meeting on Thursday 12/04 for coordination between the structural and geotechnical engineer. BGN is working through the design of the foundation with the structural engineer. Anchor sent an email after the meeting reiterating the design requirements for the amphitheater, per the geotechnical report, and requested another coordination meeting to discuss progress and next steps with BGN and their design team. Anchor will make sure the meeting is scheduled so the city can attend.

Nanook and 14th Street Lift Stations

- Construction is ongoing.
- 12/09 update from Duke: "I believe they are working on the job as we speak. Got delayed due to locates. The locator kept giving us an all clear, and we kept finding buried city water mains. It forced us to have to change the design. Hoping to have it completed by the end of the week."

HWY 98 and 4th Street Project

Notice to proceed was issued to Mainline. The completion time frame if June 8th.

The Palms

Waiting for the stormwater report from developer.

Additional Walkover

Anchor is helping us determine a location for a third ADA-compliant walkover. January did a great job in getting a grant for the design and construction of a walkover, but the locations of the grant were Sunset Park and 7th Street (which were are doing in conjunction with the Mexico Beach CDC). An alternative location is acceptable to the grant.

Sewer Line and MX-1 Relocation

Anchor is working on cost estimate. Also developing legislative appropriations request.

Sunset Park

Our goal is to get the facility completed in the spring. The structural assessment has been completed. There is significant damage (which is obvious), primarily to portions of the roof and siding. It is structurally sound except for the roof, which is good news.

FIRE DEPARTMENT **Chief Sandy Walker**

Members of the Fire Department were able to join other Bay County departments for ladder ops training. They also got to use our ladder truck during some of the hands-on portion to train on our ladder during the class. It now means that all our department members have Florida Ladder Ops certificates, again.

We had a successful toy drive at the tree lighting on Sunday, and the department looks forward to seeing the smiles on Christmas morning. Thank you to all that donated, and we will be accepting toys right up until Christmas Eve. If you know of any new children in town this year, please let me know so we can add them to our list.

Hydrant maintenance is ongoing along with flushing of the system, being done by the Water Department. This is all part of ISO and a water quality exercise by both departments.

We have continued into December with our smoke detector battery changing service. It has proved popular again this year and is a great way of ensuring our citizens are safer in the event of a fire. We are always available for this service if you hear of anyone that needs assistance.





Harbor Master

As the weather turns cooler, we have noticed only the hardest of fishers heading out on the water. All is well in and around the area of the city boat launch and city slips.

CODE ENFORCEMENT

Kathy Lyons

- RV parked in driveway on Tennessee, checked , only electric hooked up.
- Received fence permit for house on 1st St.
- Complaint lot on 7th & Fortner needs cutting.
- Fence permit for house on Oleander.
- RV parked on right -of-way at 7th and Fortner, RV removed.
- Received complaint bright light from Beach Planet could effect turtle nesting. Told them we are no longer in turtle nesting season and the light will be ok until May when season starts back.
- 15th St Real Estate company wanted to place For Sale sigh in right - of - Way, told them they cannot place sign in right-of-way.
- Picked numerous snipe signs since tornado.
- Received Lien search for address not in Mexico Beach nor Bay County.
- Went and took pictures of survey stakes at 614 Oleander, having fence installed.
- Received complaint on 36th St, her neighbors' trees are touching her trees and they have added dirt to their low lot making them higher than her lot.
- Notice of Violation sent - fence installed without permit, fence installed incorrectly and fence extends past frame of house.

BUILDING DEPARTMENT

Issued Permits

Permit Issued Date: 12/05/2025 - 12/11/2025

Permit Issued Date	Property Address	Permit Number	Contractor	Category	Valuation	Subdivision
Permit Type			Electric Permit			
Permit Status			In Progress			
12/10/2025	112 CANAL PKWY, Mexico Beach	25MB-E0110	Jerry Pybus Electric - EC13005609/ECO000510	One Stop	\$30,000.00	MEXICO BEACH UNIT #7
12/11/2025	312 HATLEY DR, Mexico Beach	25MB-E0109	SIMMONS ELECTRIC LLC ER13013697	One Stop	\$296,800.00	NORTH LAKE ESTATES

Count: 2

Total: \$326,800.00

Permit Type			Mechanical Permit			
Permit Status			In Progress			
12/10/2025	306 Robin LN, Mexico Beach	25MB-M0056		One Stop	\$8,802.00	

Count: 1

Total: \$8,802.00

Permit Type			Misc. Other			
Permit Status			In Progress			
12/09/2025	122 Sea Street, Mexico Beach	25MB-MO0008	Alpha Foundation Specialists	One Stop	\$5,231.00	

Count: 1

Total: \$5,231.00

Permit Type			Plumbing Permit			
Permit Status			In Progress			
12/10/2025	203 LOUISIANA DR, Mexico Beach	25MB-P0078	Beach Plumbing	One Stop	\$250,000.00	MEXICO BEACH U-12 236A2

Count: 1

Total: \$250,000.00

Permit Type			Residential Re-Roof			
Permit Status			In Progress			
12/11/2025	409 Florida Avenue, Mexico Beach	25MB-RR0089	Robin Bowers Roofing LLC	One Stop	\$5,000.00	

Count: 1

Total: \$5,000.00

Permit Type			Temp Pole			
Permit Status			Completed			
12/11/2025	203 LOUISIANA DR, Mexico Beach	25MB-E0033		One Stop	\$100.00	MEXICO BEACH U-12 236A2

Count: 1

Total: \$100.00

Permit Type			Window Replacement			
Permit Status			In Progress			
12/05/2025	500 Georgia Avenue, Mexico Beach	25MB-WR0006	Window World of Panama City	One Stop	\$11,979.00	

Count: 1

Total: \$11,979.00

Total Permits: 8

Valuation Total: \$607,912.00